

WEST DEER TOWNSHIP SUPERVISORS MEETING



November 21, 2018

**6:30 p.m./Executive Session
7:00 p.m./Regular Business Meeting**

Members present:
Dr. DiSanti _____
Mrs. Jordan _____
Mr. Karpuzi _____
Mr. Maudhuit _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mrs. Hollibaugh _____

**WEST DEER TOWNSHIP
Board of Supervisors
November 21, 2018**

**6:30 pm: Executive Session
7:00 pm: Regular Business Meeting**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Executive Session**
- 5. Registered Comments from the Public**
- 6. Comments from the Public**
- 7. Accept minutes**
- 8. Monthly Financial Report**
 - A. Finance Officer's Report**
 - B. List of Bills**
 - C. Tax Refunds**
- 9. Police Chief's Report**
- 10. Building Inspector / Code Enforcement Officer's Report**
- 11. Report from the Parks and Recreation Board**
- 12. Engineer's Report**
- 13. Acceptance: Mueller Street Demolition Bids**
- 14. Acceptance: Pam Tedesco Notice of Retirement**
- 15. Adoption: Ordinance No. 430 (Adoption of Streets in Oakwood Heights Plan)**
- 16. Advertisement: Ordinance No. 431 (Streetlight Assessment Increase)**
- 17. Approval: Senior Citizen Center Lease Agreement**
- 18. Approval: Memorandum of Understanding (School Resource Officer)**
- 19. Discussion: Outreach**
- 20. Committee Reports**
- 21. Old Business**
- 22. New Business**
- 23. Set Agenda/December 19, 2018**
- 24. Comments from the Public**
- 25. Adjournment**

**2019 PUBLIC BUDGET WORKSHOP MEETING
FOLLOWING THE REGULAR MEETING**

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

4 Executive Session Held

REGISTERED COMMENTS FROM THE PUBLIC

- None

5

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

6

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE OCTOBER 17, 2018 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE OCTOBER 17, 2018 MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7

West Deer Township
Board of Supervisors
17 October 2018
7:00 p.m.

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr.; Arlind Karpuzi; Shawn Maudhuit; and Joyce A. Romig. Members absent: Beverly Jordan and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Happel; and Scott Shoup, representing Shoup Engineering.

PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Happel announced the Board held an Executive Session at 6:30 p.m. to discuss three litigation items that involve the Township.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- None

ACCEPT MINUTES

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to accept the minutes of the September 19, 2018 meeting as presented. Motion carried unanimously 5-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
30 September 2018

I - GENERAL FUND:

	<u>September</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	799,295.46	5,218,947.37	89.66%
Expenditures	1,083,784.61	3,890,927.67	66.84%

Cash and Cash Equivalents:

Sweep Account		<u>1,725,166.31</u>	<u>1,725,166.31</u>
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II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted		15,531.03	
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Fire Tax Fund:

Sweep Account - Restricted		89,838.40	
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State/Liquid Fuels Fund:

Sweep Account - Restricted		<u>128,837.41</u>	
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234,206.84

Investments:

Operating Reserve Fund:

Sweep Account - Reserved		806,593.20	
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Capital Reserve Fund:

Sweep Account - Reserved		<u>329,712.94</u>	
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1,136,306.14

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

		<u>0.00</u>	<u>0.00</u>
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TOTAL CASH BALANCE 09/30/18

3,095,679.29

Interest Earned September 2018

1,677.36

	<u>09/1/2018</u>	<u>September</u>	<u>09/30/2018</u>
	Debt Balance	Principal	Debt Balance
		Payment	
Mars National - VFC #3	\$215,443.12	\$2,607.94	\$213,367.60
NexTier Bank VFC #2	\$444,968.21	\$2,680.96	\$443,723.35

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Romig to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

LIST OF BILLS

Air-Vac Inc.....	7440.00
Bearcom	57.47
Best Wholesale Tire Co., Inc.....	658.78
Culverts, Inc	4400.00
Fence by Maintenance Service, Inc.....	14376.36
Griffith, McCague & Happel, PC.....	2173.00
Hampton Concrete Products Inc.....	516.00
Hei-Way, LLC.....	807.93
Highland Tire	2799.54
Jet Jack, Inc	157924.95
Jordan Tax Service, Inc	1912.35
Kress Tire	754.00
North Eastern Uniforms & Equipment Inc.....	1054.00
Parking Lot Paining Company	534.34
Roadsafe Traffic Systems.....	135.00
Shoup Engineering Inc	1850.00
The Lane Construction Corporation.....	1222.69
Toshiba Financial Services.....	486.02
Tristani Brothers, Inc.....	1473.39

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor DiSanti to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

POLICE CHIEF’S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of September 2018. A copy of the report is on file at the Township. Questions and comments followed.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER’S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of September 2018. A copy of the report is on file at the Township.

PARKS AND RECREATION BOARD REPORT

Mrs. Amy Stark, Chairwoman, was not present but provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

ENGINEER’S REPORT

The Board received the Engineer’s Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Projects

- 2018 Road Improvement Project
 - Mr. Shoup reported that Youngblood Paving had completed all hot mix asphalt paving, and that the cold mix asphalt paving is scheduled to begin shortly. He also mentioned that Russell Standard had completed the bituminous seal coat work on Trump Road, Lick Road, and Carl Lane.

- **Guidrails**
 - Mr. Shoup announced that Fence by Maintenance Service has completed all of the guiderail work for this year.
- **Stormwater Ordinance**
 - Mr. Shoup mentioned that Allegheny County has adopted – and the Pennsylvania DEP has approved – an Act 167 Stormwater Management Plan for the entire county. He stated that the Plan requires that all municipalities in the county either adopt a new Stormwater Ordinance or revise their existing ordinance to comply with the requirements of the Plan. Finally, Mr. Shoup alerted the Board that the new or revised ordinance must be adopted by 1 December 2018.
- **Allegheny Valley Joint Sewer Authority (AVJSA) Act 537 Plan**
 - Mr. Shoup closed his report by stating that the DEP has requested a meeting, and that one had been scheduled for 25 October 2018 to review various issues concerning the Plan.

Development/Subdivision Reviews

- None

ACCEPTANCE: CURED IN PLACE PIPING BID / RUSSELLTON PLAZA

In accordance with the COSTARS Program #16 Joint Bid, the Board received the price quote from Insight Pipe Contracting, LLC to install Cured In Place Piping in the following locations:

Oakwood Circle: 109 Linear Feet of 15” pipe	\$ 7,564.60
Cedar Ridge Plan: 427 Linear Feet of 30” pipe	\$ 60,634.00
Total	\$ 68,198.60

A third bid was received for a 90’ portion of pipe that runs under the Russellton Plaza, but an easement agreement with the property owner would need to be executed prior to the Township authorizing that work.

Mr. Shoup commented on the piping bid project.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to award the bid to Insight Pipe Contracting, LLC in the amount of \$68,198.60 to complete the Cured in Place Piping of Oakwood Circle and the Cedar Ridge Plan as quoted. Motion carried unanimously 5-0.

ADOPTION: ORDINANCE NO. 428 (COMBINING OF VOTING DISTRICTS:

ORDINANCE NO. 428

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, COMBINING CURRENT ELECTION DISTRICTS WITHIN WEST DEER TOWNSHIP AND MAKING THE INITIAL APPORTIONMENT OF NEW SUPERVISOR DISTRICTS IN COMPLIANCE WITH ORDINANCE NO. 419 – AS PASSED BY THE VOTERS OF WEST DEER TOWNSHIP – AND APPLICABLE COUNTY AND STATE LAWS.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to adopt Ordinance No. 428 combining Voting Districts as per Township, County, and State Law. Motion carried unanimously 5-0.

ADOPTION: ORDINANCE NO. 429 (STORMWATER MANAGEMENT PLAN)

ORDINANCE NO. 429

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA, UPDATING ITS ACT 167 STORMWATER MANAGEMENT PLAN PURSUANT TO THE ACT OF OCTOBER 4, 1978, P.L. 864 (ACT 167), 32 P.S. SECTION 680.1 ET SEQ., AS AMENDED, KNOWN AS THE "STORMWATER MANAGEMENT ACT," BY AMENDING CERTAIN PROVISIONS THE CODE OF THE TOWNSHIP OF WEST DEER (TOWNSHIP CODE) CHAPTER 182, ENTITLED "STORMWATER MANAGEMENT."

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor DiSanti to adopt Ordinance No. 429 amending the Stormwater Management Plan. Motion carried unanimously 5-0.

ADVERTISEMENT: MUELLER STREET DEMOLITION

The Board received information and photographs of the structure located adjacent to 1024 Mueller Street, Gibsonia, PA 15044. No physical address is available for the structure.

Lot/Block #1668-S-240

Owner: Anna Smith

Amount Budgeted for 2018 Demolition: \$10,000.00

Mr. Payne inspected the property on behalf of the Township, and had determined – pursuant to Township Ordinance 172 – that the house location thereon is in a dangerous condition and constitutes a public nuisance. Specifically, the house is in violation of the International Building Code and Article VI of Allegheny Health Department Rules and Regulations.

Mr. Payne explained the structure on the property and the advertisement/demolition project.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to authorize the advertisement to accept bids for the demolition of the structure located at Mueller Street. Motion carried unanimously 5-0.

ADVERTISEMENT: ORDINANCE NO. 430 (ADOPTION OF ROADS IN THE OAKWOOD HEIGHTS PLAN)

ORDINANCE NO. 430

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREETS IN THE OAKWOOD HEIGHTS PLAN: ASHLEY ROAD AND PIN OAK COURT; AND AMENDING ORDINANCE NO. 427 TO INCLUDE THE SAME.

The Board received a letter from Mr. Shoup indicating two roads (Ashley Road and Pin Oak Court) within the Oakwood Heights Plan recently received a final asphalt wearing course. Mr. Shoup reported that the work was inspected, and that he was recommending the roads be adopted as Township roads.

The Board will consider adoption of the Ordinance at their 21 November 2018 meeting.

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Karpuzi to authorize the advertisement of Ordinance No. 430 accepting the streets in the Oakwood Heights Plan. Motion carried unanimously 5-0.

ADOPT: EMS BUILDING TRANSFER

Mr. Happel explained the subdivision plan was approved by the School District and the Township. Once the signatures are obtained, the plan will be recorded and then the deed will be drafted.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to approve the transfer of lots from Deer Lakes School District to West Deer Township as per the recommendation of the Township Engineer, Solicitor, and Manager. Motion carried unanimously 5-0.

APPROVAL: RESOLUTION NO. 2018-8 (FEE SCHEDULE)

At its last meeting, the Board entertained the idea of altering the Fee Schedule to permit West Deer Township Nonprofits to rent the park pavilions at no cost, Monday through Thursday.

The Board received a copy of the Resolution and Fee Schedule.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to adopt Resolution 2018-8 establishing the Township fees. Motion carried unanimously 5-0.

YOUTH FLAG FOOTBALL PROPOSAL

The Board received copies of the proposal submitted by Brandon Williams for a youth flag football program at Bairdford Park at the soccer fields.

Mr. Williams commented on:

- All background clearances
- Collaboration with Deer Lakes Soccer
 - Mr. Williams is flexible with DL Soccer and their schedule.
- Insurance policy and liability
 - NFL Flags also offers insurance per child through registration.
- Requested access to the restrooms and storage of equipment
 - Mr. Mator advised Mr. Williams that – because the Township closes restrooms and turns off water over winter to prevent pipes from bursting – football would need to bring in portable toilets.
- The season would begin November 3rd, end December 19th, and restart next season in April.

Mr. Karpuzi questioned Mr. William's offer of 20% of the overall income in exchange for the use of the soccer field to the Township.

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor DiSanti to accept the proposal submitted by Brandon Williams for a Youth Flag Football Program at Bairdford Park at the soccer fields. Motion carried unanimously 5-0.

AUTHORIZATION: HB2564 (WIRELESS FACILITIES MANAGEMENT) OPPOSITION LETTER

The Township's Telecommunications Counsel issued an Action Alert to all Pennsylvania communities to send a letter opposing House Bill 2564, which would strip local municipalities' abilities to manage wireless facilities in right-of-ways.

The Board received a copy of the Action Alert and Memorandum from the Cohen Law Group.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Romig to authorize the Township Manager to submit a letter to our State Representative opposing House Bill 2564. Motion carried unanimously 5-0.

DISCUSSION: PUBLIC OUTREACH

At its last meeting, the Board asked Mr. Mator to explore Public Outreach methods using emails and/or texts so they can compare the practice against other methods of Outreach.

Mr. Mator reported that he had performed research, and that – at this time – the only changes someone registered on the Township website would receive would only be actual changes to the web site. He explained that residents would only be notified of the change to the web site, and not necessarily changes like a road being out, etc.

Mr. Mator said he did find “app based” options which may be of interest to the Board. The least expensive system would cost approx. \$1,500 per year, and the most expensive option was \$5,000 per year. He informed the Board that the difference in the costs is dependent upon the sophistication of the individual systems, and that he felt the high-end apps were “overkill,” as they provided services that are not really pertinent to the residents of West Deer Township.

Mr. Karpuzi commented on the sad passing of Mr. Makuta, as a lot of residents obtained local news from the Town Flyer each month. Mr. Mator concurred, and stated the staff had discussed the possibility of a newsletter, and that he was currently researching the possibility for the Board.

Additional discussion was held regarding the newsletter concept, emails, web site, time/money, Facebook, and other associated items.

DISCUSSION: SUNSET DRIVE

Three residents of Sunset Drive – a private road in the Township – requested that the Township adopt the road. This same request was made in 2016, and the Township Engineer advised the Board that the road did not meet the required specifications.

Mr. Shoup commented on his 2016 letter/report outlining the deficiencies of the private road.

A short discussion was held on this issue.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – ABSENT – EMS Committee
- 2) Mrs. Romig – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – ABSENT – Parks & Recreation Committee
- 5) Mr. Karpuzi – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – North Hills COG Report

OLD BUSINESS

- Dr. DiSanti
 - Supervisor DiSanti asked Mr. Mator if there was an update on the streetlight replacement at McKrell Road and Saxonburg Boulevard. Mr. Mator stated that he continues to pressure Duquesne Light, but has not heard anything yet.

- Dr. DiSanti
 - Supervisor DiSanti commented favorably on the effect of the new LED streetlighting in Russellton.
- Dr. DiSanti
 - Supervisor DiSanti asked Mr. Happel if he had any updates regarding the bankruptcy at Rockpointe Airport. Mr. Happel stated he does not, but would look again.
- Mr. Karpuzi
 - Supervisor Karpuzi elaborated on the earlier topic of Community Outreach, and stressed action.
 - Additional discussion was on the matter.

NEW BUSINESS

- Trick or Treat Night in West Deer will be Wednesday, October 31st from 6 pm to 8 pm.
- Trunk or Treat at East Union Community Center on Saturday, October 20th at 6 pm.

SET AGENDA: REGULAR BUSINESS MEETING

21 November 2018

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
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11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Acceptance: Mueller Street Demolition Bids
14. Adoption: Ordinance No. 430/Streets in Oakwood Heights Plan
15. Committee Reports
16. Old Business
17. New Business
18. Set Agenda/December 19, 2018
19. Comments from the Public
20. Adjournment

TWO – 2018 PUBLIC BUDGET WORKSHOP MEETINGS WILL OCCUR THIS YEAR

1) Wednesday, 7 November 2018 at 7:00 p.m.

2) Immediately following the Regular Business Meeting of 21 November 2018.

COMMENTS FROM THE PUBLIC

- Mr. Joe Wisniewski, Deer Creek Road
 - Reported the Knights of Columbus cleaned both sides of the road from Benjamin Street to Catanese Brothers garage.

- Mr. Larry Neidig, 3409 Cedar Glen Drive
 - Commented on community outreach.

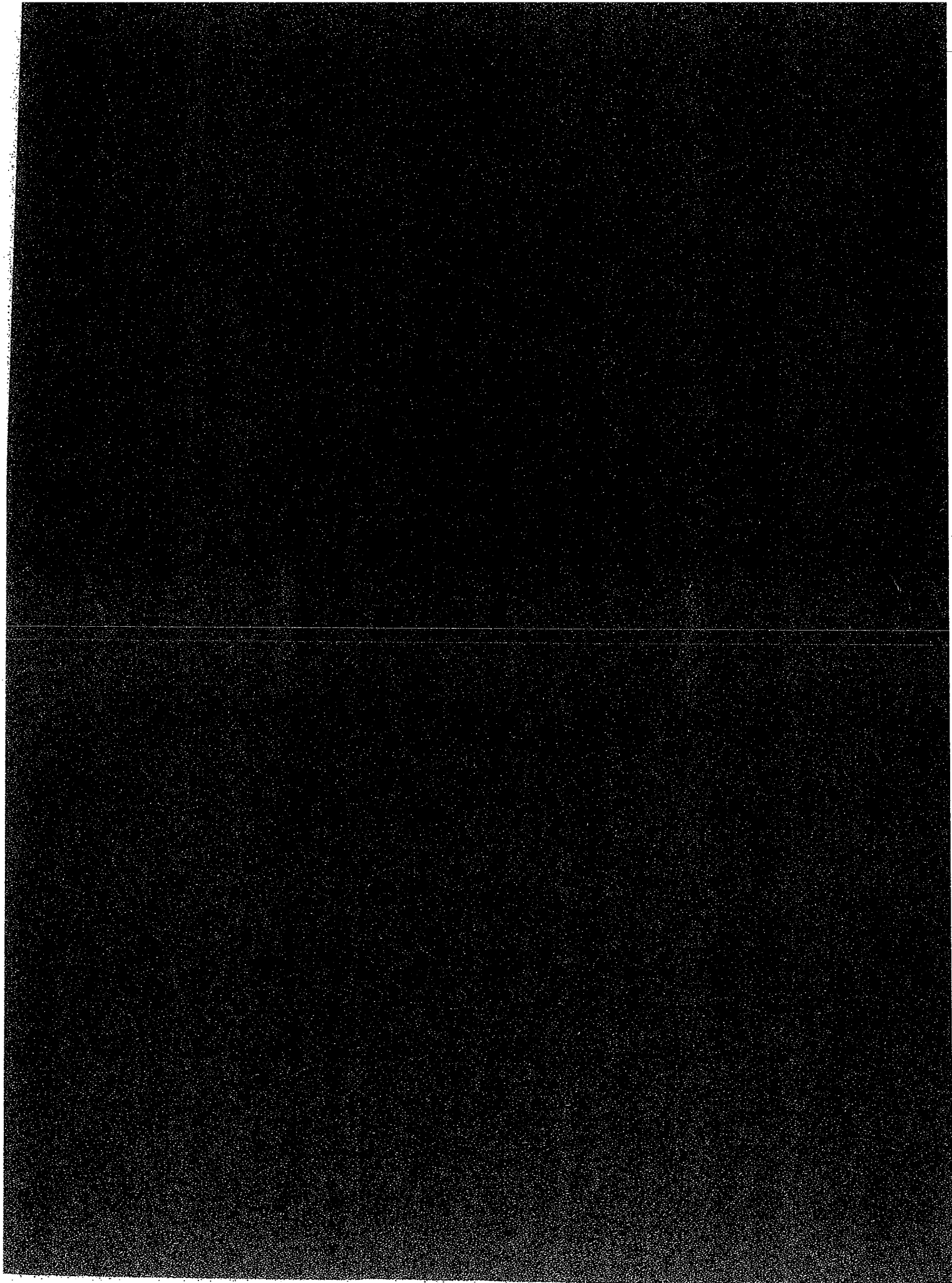
EXECUTIVE SESSION

Mr. Happel announced the Board will hold an Executive Session to discuss the 2019 salary and wages for Township employees.

ADJOURNMENT

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to adjourn the meeting at 8:23 p.m. Motion carried unanimously 5-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) **FINANCE OFFICER'S REPORT**

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

S-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
October 31, 2018

I - GENERAL FUND:

	<u>October</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	203,579.50	5,422,526.87	93.16%
Expenditures	420,560.58	4,311,488.25	74.07%

Cash and Cash Equivalents:

Sweep Account

1,513,965.15

1,513,965.15

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

8,269.81

Fire Tax Fund:

Restricted

77,840.12

State/Liquid Fuels Fund:

Restricted

129,047.51

215,157.44

Investments:

Operating Reserve Fund:

Reserved

325,993.10

Capital Reserve Fund:

Reserved

810,114.46

1,136,107.56

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 10/31/18

2,865,230.15

Interest Earned October 2018

1,869.90

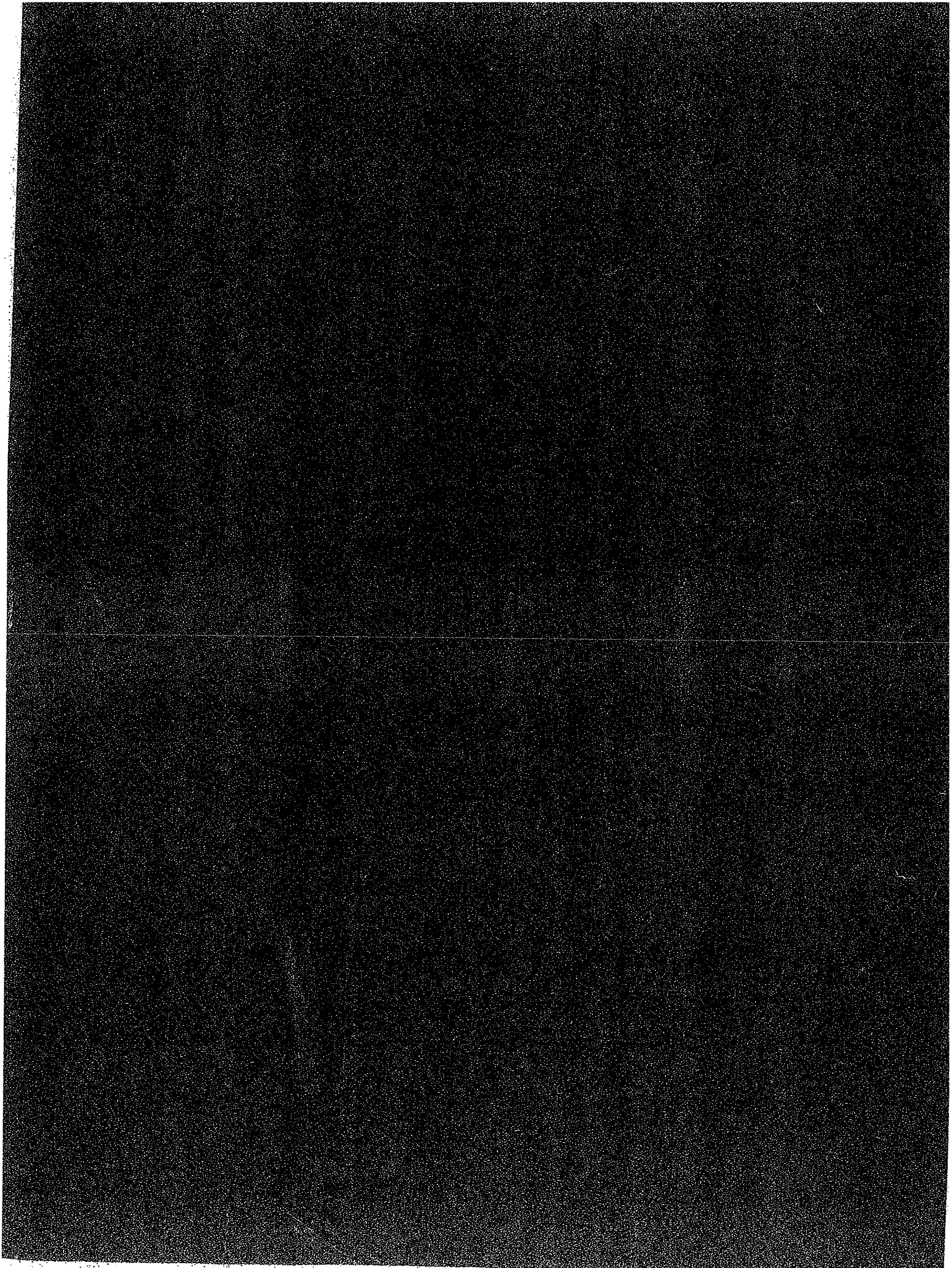
	<u>10/1/2018</u>		<u>October</u>		<u>10/31/2018</u>
	<u>Debt Balance</u>		<u>Principal</u>		<u>Debt Balance</u>
			<u>Payment</u>		
Mars National - VFC #3	213,367.60	\$	2,607.94		211,359.90
NexTier Bank VFC #2	443,723.35	\$	2,680.96		442,478.49

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2018

	<u>OCTOBER</u>	<u>YTD</u>
GENERAL FUND	\$1,066.65	\$2,470.99
STREET LIGHT FUND	\$0.00	\$5.01
FIRE TAX FUND	\$70.23	\$336.22
OPERATING RESERVE	\$517.53	\$1,197.81
STATE FUND	\$210.10	\$3,969.23
CAPITAL RESERVE	<u>\$5.39</u>	<u>\$5,472.74</u>
TOTAL INTEREST EARNED	<u><u>\$1,869.90</u></u>	<u><u>\$13,452.00</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-B

By Name
Cutoff as of: 12/31/9999

Time: 08:37 am
Date: 11/15/2018
Page: 1

Due Dates: 11/15/2018 thru 11/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00035	ADLER & SONS, INC		430.372	11/14/18				1775.00		
	Road:Remove 2 trees-Martin/Bat1118		11/14/2018	11/15/2018				1775.00		
	Name: ADLER & SONS, INC							1775.00		
00674	BEARCOM		430.327	4752240				57.47		
	Road: Radio Equip Main t		1118	11/02/2018				11/15/2018	11/08/2018	
00674	BEARCOM		410.328	4752876				137.50		
	POL: Radio Equip Maint		1118	11/02/2018				11/15/2018	11/08/2018	
	Name: BEARCOM							194.97		
00553	BEST WHOLESALE TIRE		410.374	13323				120.68		
	Police:Car #31-Inspection		1018	10/03/2018				11/15/2018	11/08/2018	
00553	BEST WHOLESALE TIRE		410.374	13327				62.65		
	Police:Car #36-Rotation/oil ch1018		1018	10/03/2018				11/15/2018	11/08/2018	
00553	BEST WHOLESALE TIRE		410.374	13444				202.55		
	Police:Car #32-Get pass rear w1017		1017	10/17/2018				11/15/2018	11/08/2018	
	Name: BEST WHOLESALE TIRE CO, INC							505.23		
00078	GALLS LLC		410.190	10923469				420.99		
	Police:Shurina:holster/belt		1018	10/04/2018				11/15/2018	11/13/2018	
00078	GALLS LLC		410.190	10930736				258.15		
	Police:lape:belt clip/boots/gj1018		1018	10/05/2018				11/15/2018	11/13/2018	
00078	GALLS LLC		410.190	10956002				21.00		
	Police:Bailey:belt/w/plastic b1018		1018	10/09/2018				11/15/2018	11/13/2018	
00078	GALLS LLC		410.190	10985391				50.00		
	Police:Loper:blackhawk holster1018		1018	10/12/2018				11/15/2018	11/13/2018	
00078	GALLS LLC		410.190	11031807				275.00		
	Police:Gzienski:infil HiKe GT1018		1018	10/18/2018				11/15/2018	11/13/2018	
00078	GALLS LLC		410.190	11055160				91.80		
	Police:lape:tactical flashlgh1018		1018	10/22/2018				11/15/2018	11/13/2018	
00078	GALLS LLC		410.191	11055160				86.30		
	Police:Rain Jacket/reflective 1018		1018	10/22/2018				11/15/2018	11/13/2018	

By Name
Cutoff as of: 12/31/9999

Time: 08:37 am
Date: 11/15/2018
Page: 2

Due Dates: 11/15/2018 thru 11/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00078	GALLS LLC	410.191	11101246	262.89				262.89		
	Vulakovich:cuff case/handcuffs1018		10/26/2018	11/15/2018	11/13/2018					
00078	GALLS LLC	410.191	11142748	29.66				29.66		
	Vulakovich: Tourniquet holder:1018		10/31/2018	11/15/2018	11/13/2018					
00078	GALLS LLC	410.190	11149231	109.00				109.00		
	Police:Dobson:moab attachment/1118		11/01/2018	11/15/2018	11/13/2018					
00078	GALLS LLC	410.190	11158925	137.00				137.00		
	Police:Burk: duituy belt harnel1118		11/02/2018	11/15/2018	11/13/2018					
Name: GALLS LLC										
				1741.79				1741.79		
10315	GRIFFITH, MCCAGUE & Legal Services-General	404.111	273342	1064.00				1064.00		
		1018	10/31/2018	11/15/2018	11/15/2018					
10315	GRIFFITH, MCCAGUE & Legal Services-W D Ambulance	404.111	273343	28.50				28.50		
		1018	10/31/2018	11/15/2018	11/15/2018					
10315	GRIFFITH, MCCAGUE & Legal Services-Home Rule-Amend1018	404.111	273344	85.50				85.50		
		1018	10/31/2018	11/15/2018	11/15/2018					
10315	GRIFFITH, MCCAGUE & Legal Services-Colton vs West	404.111	273345	456.00				456.00		
		1018	10/31/2018	11/15/2018	11/15/2018					
Name: GRIFFITH, MCCAGUE & HAPPEL, PC										
				1634.00				1634.00		
00005	HEI-WAY, LLC	430.372	81012007	172.89				172.89		
	Road: Cold Patch	1018	10/15/2018	11/15/2018	10/17/2018					
00005	HEI-WAY, LLC	430.372	81016022	146.67				146.67		
	Road: Cold Patch	1018	10/17/2018	11/15/2018	10/18/2018					
00005	HEI-WAY, LLC	430.372	81018028	167.98				167.98		
	Road: Cold Patch	1018	10/19/2018	11/15/2018	10/22/2018					
00005	HEI-WAY, LLC	430.372	81023012	165.52				165.52		
	Road: Cold Patch	1018	10/24/2018	11/15/2018	10/25/2018					
00005	HEI-WAY, LLC	430.372	81024015	350.70				350.70		
	Road: Cold Patch	1018	10/25/2018	11/15/2018	10/29/2018					
Name: HEI-WAY, LLC										
				1003.76				1003.76		
00106	JORDAN TAX SERVICE, Delinquent R E Tax Commission	403.140	10-C-#119	3715.31				3715.31		
		1018	10/15/2018	11/15/2018	10/17/2018					

By Name
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Time: 08:37 am
Date: 11/15/2018
Page: 3

Due Dates: 11/15/2018 thru 11/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00106	JORDAN TAX SERVICE, Printing of Real Estate Tax	403.342	18-11-313	4003.63				4003.63		
		81118	11/06/2018	11/15/2018	11/13/2018					
Name: JORDAN TAX SERVICE, INC.				7718.94				7718.94		
00362	KRESS TIRE	454.374	9972-2	436.00				436.00		
	Road: Boom Mower/TIRES	1018	10/15/2018	11/15/2018	10/16/2018					
00362	KRESS TIRE	410.374	9974-28	615.48				615.48		
	Police: CAR #38-TIRES	1018	10/11/2018	11/15/2018	11/08/2018					
00362	KRESS TIRE	410.374	9974-46	615.48				615.48		
	Police: CAR #31-TIRES	1018	10/11/2018	11/15/2018	11/08/2018					
00362	KRESS TIRE	410.374	9977-48	664.28				664.28		
	Police: CAR #37-TIRES	1018	10/24/2018	11/15/2018	11/08/2018					
00362	KRESS TIRE	430.374	9979-8	348.00				348.00		
	Road: Trk #3-TIRES	1018	10/26/2018	11/15/2018	10/29/2018					
Name: KRESS TIRE				2679.24				2679.24		
20082	MANAGEMENT SCIENCE A	407.273	CD2018100009	1328.00				1328.00		
	Police: Prep Server/Program on	1018	10/31/2018	11/15/2018	11/08/2018					
20082	MANAGEMENT SCIENCE A	407.273	PJ2018100294	109.56				109.56		
	Police: 10/1-10/31 Data Storage	1018	10/31/2018	11/15/2018	11/08/2018					
20082	MANAGEMENT SCIENCE A	407.271	PJ2018100294	22.44				22.44		
	Township: 10/1-10/31 Data Storage	1018	10/31/2018	11/15/2018	11/08/2018					
Name: MANAGEMENT SCIENCE ASSOCIATES, INC.				1460.00				1460.00		
00542	MARKL SUPPLY	410.190	119155-0	501.75				501.75		
	POL: Loper: Belt/Penlight/glock	1018	10/11/2018	11/15/2018	11/13/2018					
00542	MARKL SUPPLY	410.190	119448-0	145.00				145.00		
	POL: Dobson: Night Sight set	101118	11/06/2018	11/15/2018	11/13/2018					
Name: MARKL SUPPLY				646.75				646.75		
00205	NORTH EASTERN UNIFORM	410.190	44655	51.90				51.90		
	Batley: 9/8-Gloves/Flashlight	1018	10/01/2018	11/15/2018	11/08/2018					
00205	NORTH EASTERN UNIFORM	410.190	45202	104.00				104.00		
	Newman: Badge	1018	10/10/2018	11/15/2018	11/08/2018					

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Due Dates : 11/15/2018 thru 11/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00205	NORTH EASTERN UNIFORM	410.190	45235	1054.00				1054.00		
Shurina:	carrier/trauma plate	1018	10/11/2018	11/15/2018	11/08/2018					
00205	NORTH EASTERN UNIFORM	410.190	45304	374.92				374.92		
Wikert:	pants/socks/crease	1018	10/17/2018	11/15/2018	11/08/2018					
00205	NORTH EASTERN UNIFORM	410.191	45371	194.98				194.98		
O'Connor:	boots/pants	1018	10/22/2018	11/15/2018	11/08/2018					
00205	NORTH EASTERN UNIFORM	410.191	45426	109.99				109.99		
Elza:	tactical fleece	1018	10/24/2018	11/15/2018	11/08/2018					
Name: NORTH EASTERN UNIFORMS & EQUIP INC.				1889.79				1889.79		

00657	OFFICE DEPOT	406.210	213034003001	31.98				31.98		
	Office Supplies	1018	10/04/2018	11/15/2018	10/15/2018					
00657	OFFICE DEPOT	410.210	213034003001	24.16				24.16		
	Police: Office Supplies	1018	10/04/2018	11/15/2018	10/15/2018					
00657	OFFICE DEPOT	410.210	213034333001	23.94				23.94		
	Police: Office Supplies	1018	10/04/2018	11/15/2018	10/15/2018					
00657	OFFICE DEPOT	406.210	215767470001	30.43				30.43		
	Office Supplies	1018	10/10/2018	11/15/2018	10/18/2018					
00657	OFFICE DEPOT	409.226	215767470001	39.99				39.99		
	Cleaning Supplies	1018	10/10/2018	11/15/2018	10/18/2018					
00657	OFFICE DEPOT	406.210	21949982001	193.09				193.09		
	Office Supplies	1018	10/17/2018	11/15/2018	10/25/2018					
00657	OFFICE DEPOT	409.226	21949982001	32.06				32.06		
	Cleaning Supplies	1018	10/17/2018	11/15/2018	10/25/2018					
00657	OFFICE DEPOT	406.210	225685956001	353.27				353.27		
	Office Supplies	1118	11/01/2018	11/15/2018	11/08/2018					
Name: OFFICE DEPOT				728.92				728.92		

00830	SHOUP ENGINEERING IN	408.313	18-348	1798.33				1798.33		
	Engineering: Miscellaneous	1018	10/31/2018	11/15/2018	11/02/2018					
00830	SHOUP ENGINEERING IN	408.319	18-349	75.00				75.00		
	Engineering: Elmendorf	1018	10/31/2018	11/15/2018	11/02/2018					

By Name
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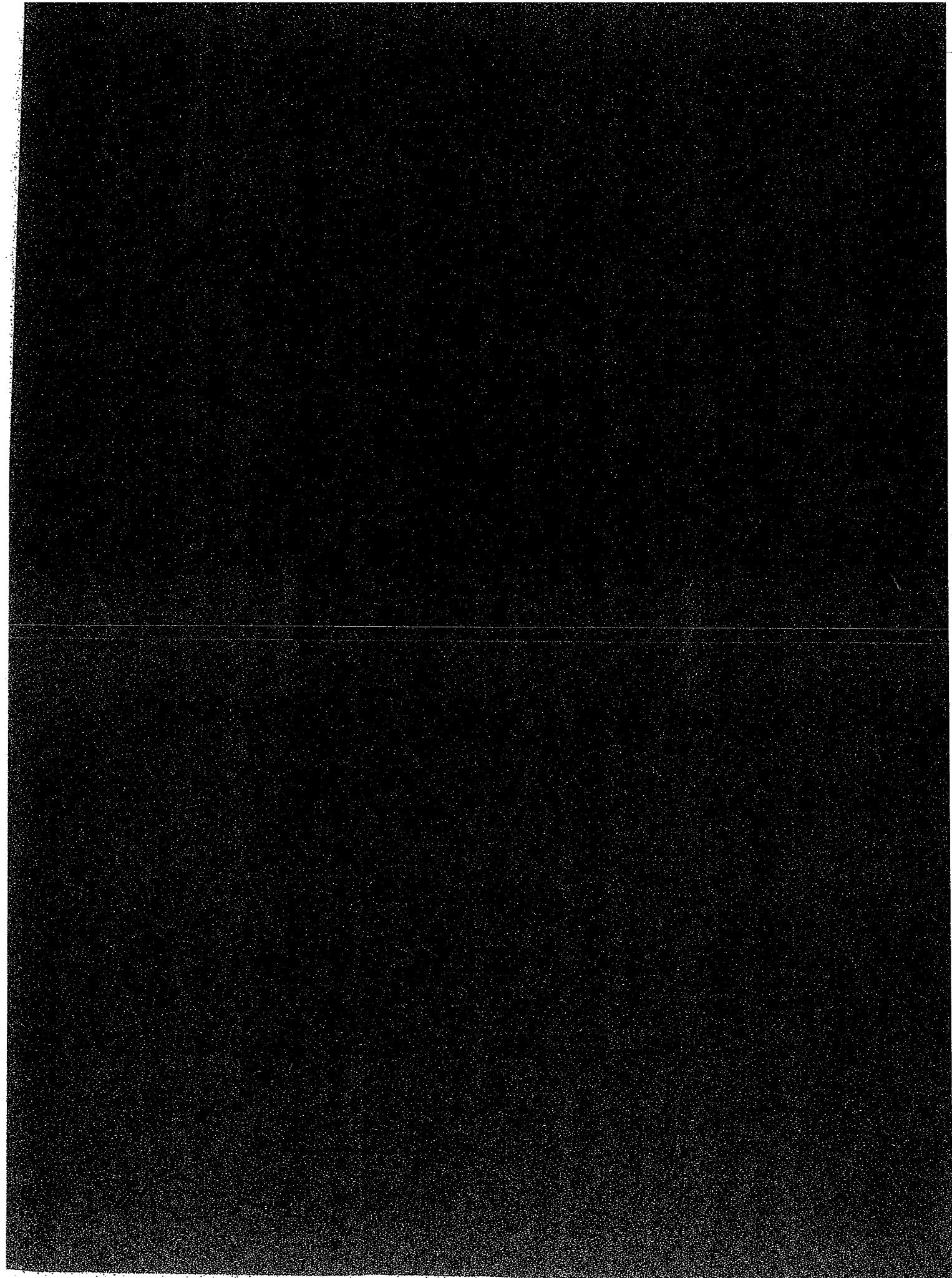
Due Dates: 11/15/2018 thru 11/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00830	SHOUP ENGINEERING IN	408.319	18-352	527.50				527.50		
	Engineering: Copper Creek	1018	10/31/2018							
				11/15/2018						
00830	SHOUP ENGINEERING IN	408.316	18-363	1915.00				1915.00		
	Engineering:;Road Program 2/131118		11/14/2018							
				11/15/2018						
Name: SHOUP ENGINEERING INC.				4315.83				4315.83		
00074	STEPHENSON EQUIPMENT	430.374	18009466	722.22				722.22		
	Road: Auger motor for salt spr1118		11/12/2018							
				11/15/2018						
Name: STEPHENSON EQUIPMENT, INC.				722.22				722.22		
00207	THE LANE CONSTRUCTION	430.372	1939369	1481.58				1481.58		
	Road: Asphalt	1018	10/16/2018							
				11/15/2018						
Name: THE LANE CONSTRUCTION CORPORATION				1481.58				1481.58		
00577	TOSHIBA FINANCIAL SE	410.261	68924853	241.26				241.26		
	Police: Lease & Maintenance of1018		10/21/2018							
				11/15/2018						
00577	TOSHIBA FINANCIAL SE	406.261	68924853	348.51				348.51		
	Towship: Lease & Maintenance 1018		10/21/2018							
				11/15/2018						
Name: TOSHIBA FINANCIAL SERVICES				589.77				589.77		
00067	TRISTANI BROTHERS, I	430.374	181026	402.59				402.59		
	Road: Tool Truck/Inspector	1018	10/31/2018							
				11/15/2018						
Name: TRISTANI BROTHERS, INC.				402.59				402.59		
00211	YOUNGBLOOD PAVING IN	430.610	2018-1514	533164.72				533164.72		
	#2-Final-Paving Project Appli1118		11/14/2018							
				11/15/2018						
Name: YOUNGBLOOD PAVING INC				533164.72				533164.72		

FINAL TOTALS:

562655.10

562655.10



C) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF A REAL ESTATE TAX REFUND DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEAR 2018.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUND AS SUBMITTED BY THE TAX COLLECTOR.

(You do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

S-C

WEST DEER TOWNSHIP

Date: 10/22/18
Time: 17:22:52

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL
October 2018
Refunds Due to County Change Orders

Payable to: LIKO GEORGE D | LAUREL E (W)
PO BOX 146
BAIRDFORD PA 15006

Lot & Block 1509-M-369
102 WAGON WHEEL LN
BAIRDFORD PA 15006

Refund of 806.98 due for tax year: 2018

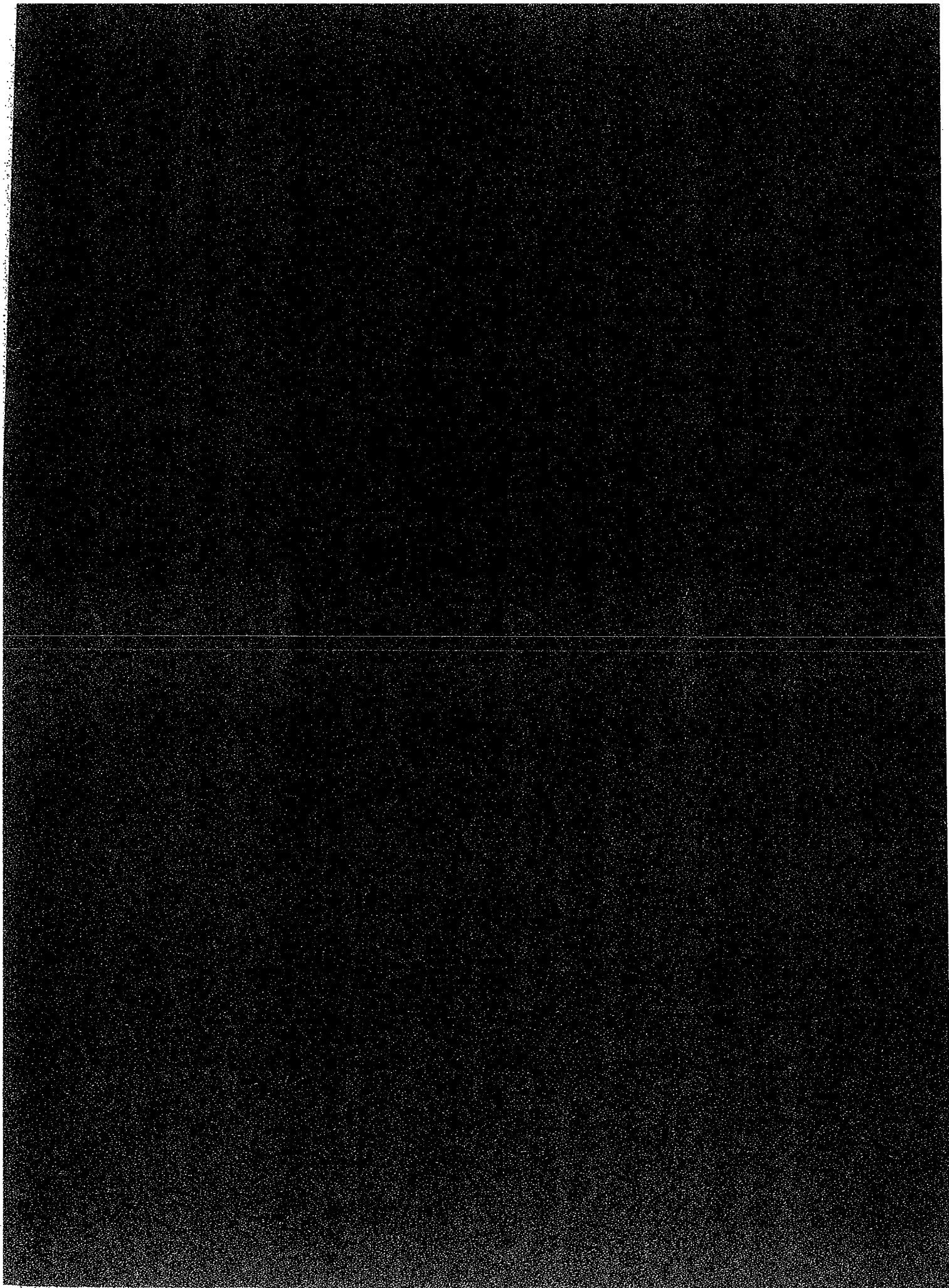
Orig Value:	362,500	Orig Tax:	1,062.20
New Value:	87,100	New Tax:	255.22
Exoneration:	275,400	Refund:	806.98

Payable to: MORRILL BROOKE A | DANIEL E
867 ASHLEY RD
GIBSONIA PA 15044

Lot & Block 1510-D-24
867 ASHLEY RD
GIBSONIA PA 15044

Refund of 37.80 due for tax year: 2018

Orig Value:	240,800	Orig Tax:	705.59
New Value:	227,900	New Tax:	667.79
Exoneration:	12,900	Refund:	37.80



POLICE CHIEF'S REPORT

CHIEF LAPE.....

9

OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Secretary
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: November 14, 2018

Attached is the Officer's Monthly Report for October 2018.

PT

Attachment

cc: D. Mator, Manager
S. Hollibaugh, Chairwoman
R. DiSanti
B. Jordan
A. Karpuzi
S. Maudhuit
J. Romig
G. Vaerewyck

OFFICER'S MONTHLY REPORT
OCTOBER 2018

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	63	514	577
CALLS FOR SERVICE/FIELD CONTACTS	424	2777	3201
ALL OTHER CALLS	547	4474	5021
TOTALS CALLS FOR SERVICE	1034	7765	8799
<u>ARRESTS</u>			
ADULT	4	55	59
JUVENILE	0	1	1
TRAFFIC CITATIONS	5	321	326
NON TRAFFIC CITATIONS	4	12	16
PARKING CITATIONS	0	7	7
WARNINGS	13	66	79
<u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	1	1
LETTERS COMMENDING POLICE OFFICERS	2	5	7
<u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	10083	89283	99366
GALLONS OF GASOLINE USED	756.9	6666.73	7423.63
REPAIRS/MAINTENANCE	2400.47	16955.76	19356.23
<u>OVERTIME PAID</u>			
COURT (OFF DUTY)	14	78 1/2	92.5
PRELIMINARY HEARINGS	4	102 1/2	106.5
PRETRIAL	0	0	0
INVESTIGATIONS	2 1/2	49 1/2	52
ARRESTS	4	29 1/2	33.5
SPEED CHECKS	0	0	0
PRIVATE CONTRACTS	0	0	0
MISC. HOURS - FILLED SHIFTS	17	39	56
MISC. HOURS - ADMIN. HOURS	0	0	0
MISC. HOURS	0	109.5	109.5
TOTAL HOURS	41.5	408 1/2	450

Points of Interest

Month of OCTOBER 2018

Budget as of – 79.43%

Chief Jonathan Lape

- October 11 - Met with attorney relative to West Penn Power lawsuit – Chief Lape, Sgt. Bailey, Officers McMahon (former) and Newman**
- October 11/12/18 - Conducted ALICE Drills throughout school district**
- October 19 - Conducted Safety Day at Curtisville Primary Center**
- October 24 - Met with township appraiser**
- October 30 - Met with William Lupone, Deer Lakes School District**

OFFICER EDWARD NEWMAN – K9 REPORT and EXPLORER’S REPORT

- October 17 – training was held in West Deer Township that included narcotics and tracking**
- October 24 – training was held in Ohio Township and included narcotics and tracking**

EXPLORERS –

- October 10 – a K-9 demonstration was held**
- October 24 – The Allegheny County Bomb Squad attended and did a demonstration**

SGT. DARREN MIKUS/OFFICER ROBERT PETOSKY – SRT TRAINING

October 12 - Officer Petosky underwent training at the former Trader Horn in McCandless Township. The SRT Operators worked on officer down drills using the MRAP, ladder operations and interior movements while using NVG’s. The SRT Team Leaders also worked on future training scenarios.

October 13 - The SRT Team was activated to a call in Sharpsburg for a barricaded male with a knife. The actor was not communicating with negotiators, an arrest warrant was obtained and a tactical entry was made into the residence at which time the suspect was taken into custody.

October 17 – The SRT Team was activated to a call in Ben Avon involving a barricaded female with a gun. The female brandished a firearm at police officers who were on the scene. As the SRT Team arrived at the rally point, the female was negotiated out of the residence and taken into custody.

October 26 – Training was held at the Ross Township Police Annex and the former Trader Horn Store in McCandless. Training began with a debriefing of the October 13th and 17th callouts. Training began with a hostage rescue scenario that involved negotiations, ladder operations, interior movement while under NVG’s and explosive breaching to interior and exterior doors.

NOTE: The Law Enforcement Explorers were utilized as hostages for this training session and were a great help.

October 29 – SRT Officers were activated for an active shooter at the Tree of Life Synagogue and assisted the city and county units in searching for secondary actors and possible explosive devices.

SCHOOL DISTRICT DETAILS –

- October 5/26 - traffic/crowd control football game**
- October 9/16 - crowd control school board meeting**
- October 8 - 2 Faculty ALICE Training classes were conducted**
- October 11 - Safety Day was conducted at Curtisville Primary**

SRO- Security Logs/Reports

- 2 Suspicious incident/person**
- 11 Student monitoring**
- 68 General security details**
- 9 Parking lot supervision details**
- 5 School safety drills**
- 16 DARE Classes**
- 1 Court attendance**
- 9 Cafeteria supervisions**
- 4 Teacher assists**
- 4 Student assists**
- 1 Other assist**
- 1 School administrator assist**
- 4 Other/misc. details**

CORRESPONDENCE – Follow-up letter to Penn DOT regarding deterioration issues at 1002 Deer Creek Road.

After the letter was sent and no response, Administrative Assistant spoke to Mr. Claypoole, Manager, PENN DOT, he advised his district cannot do the repairs at this location as their equipment is not large enough to handle the job. He will meet with his supervisor to determine what their next step will be to address this matter and will advise.

MISCELLANEOUS –

The department underwent defensive tactics training throughout the month.

Pam Tedesco

From: Meinhardt, Erica A <EMeinhardt@ReedSmith.com>
Sent: Friday, October 19, 2018 8:02 AM
To: ptedesco@westdeertownship.com
Subject: Letter

Morning Pam and Happy Friday!

I wanted to thank you again for preparing the letter to Mr. Claypoole. We really appreciate the efforts you have put towards this matter.

Have a great weekend!

Erica ☺

Erica Meinhardt

* * *

This E-mail, along with any attachments, is considered confidential and may well be legally privileged. If you have received it in error, you are on notice of its status. Please notify us immediately by reply e-mail and then delete this message from your system. Please do not copy it or use it for any purposes, or disclose its contents to any other person. Thank you for your cooperation.

Disclaimer Version RS.US.201.407.01

Chief Lape,

The Duster Funeral Home would like to thank the (2) officers that helped us on Thursday Oct 11th when Margaret Hong passed at her residence in West Deer Twp.

Sgt Baule and Officer Burk were

~~~~~ So very much. ~~~~~

a huge help in a very difficult situation. They were extremely professional in their duties and the family of Margaret Hong and we appreciate all they did for us.

Yours Truly  
R Gray Duster  
Duster Funeral Home.



# TOWNSHIP OF WEST DEER POLICE DEPARTMENT



JONATHAN D. LAPE  
Chief of Police

109 East Union Road • Cheswick, PA 15024  
www.westdeertownship.com

Emergency: 911  
Office: 724-265-1100  
Fax: 724-265-1140

October 15, 2018

Mr. Timothy Claypoole, Manager  
Pennsylvania Department of Transportation  
PO Box 11352  
Pittsburgh, PA 15238

Dear Mr. Claypoole:

I'm writing on this occasion to ask if you have a possible date as to when your department may be addressing the deterioration matter at 1002 Deer Creek Road, SR 1029. Per our conversation of June 20<sup>th</sup>, you said the area had to be reset and the repairs would be done sometime in the latter part of this year.

With the heavy and numerous storms we've had this past summer, the deterioration continued to worsen. With the cooler weather fast approaching, we're hoping this project is still on schedule for the repairs to be completed as planned. Once again, the condition of the roadway is very detrimental to motorists traveling on Deer Creek Road and the conditions need to be addressed.

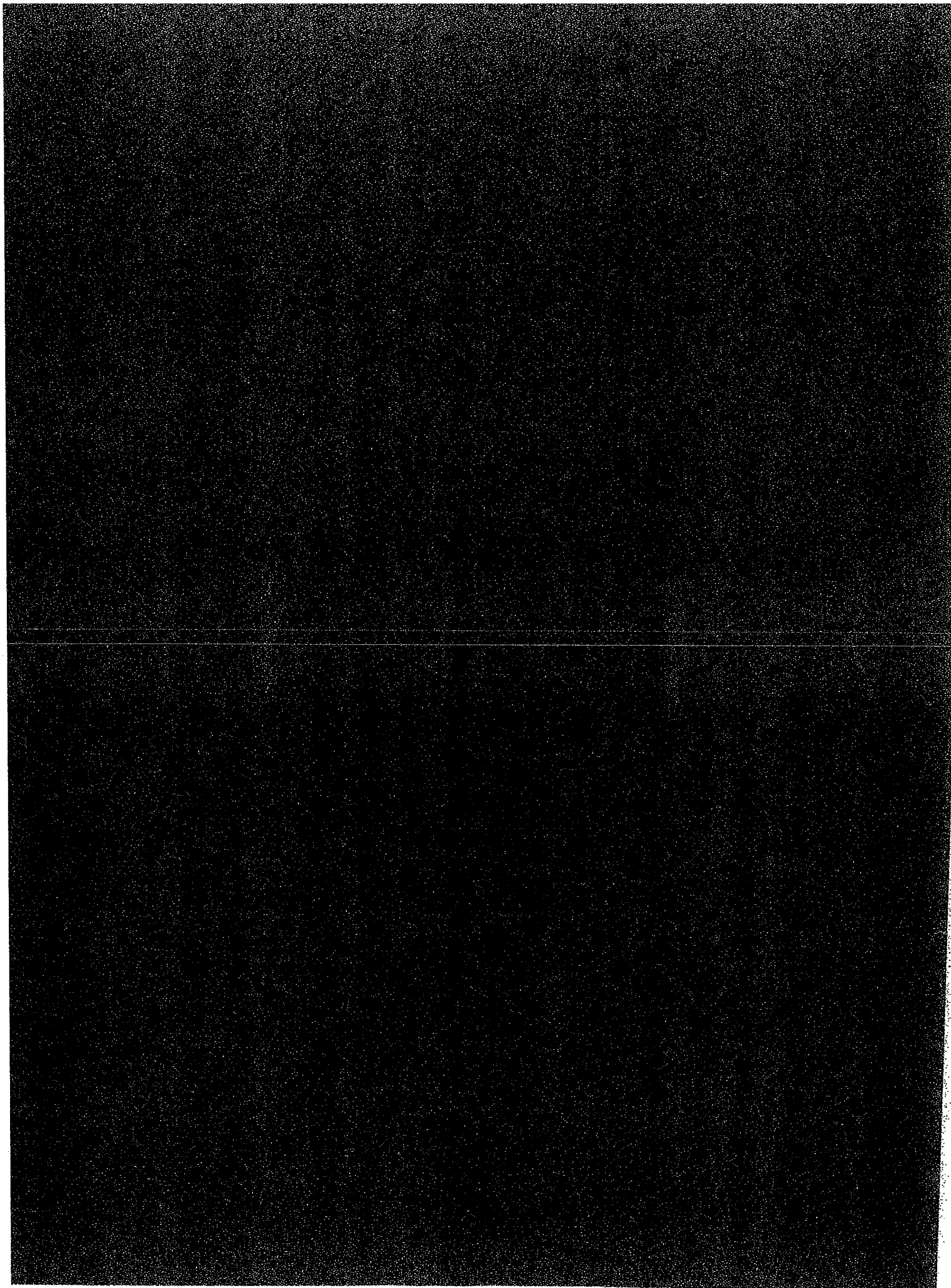
We look forward to hearing from you, feel free to contact me should you have any concerns regarding this matter.

Sincerely,

Jonathan D. Lape  
Chief of Police

JDL/PT

cc: Mr. Daniel Mator, Manager  
West Deer Township Board of Supervisors ✓  
Mr. John Yourish, Road Foreman  
Mr. & Mrs. Thomas Opest  
Mrs. Erica Meinhart



**BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT**

MR. PAYNE.....

10



# Code Enforcement

October 31, 2018

1. Issued 21 Occupancy Permits
2. Issued 16 Building Permits
3. Performed 47 site inspections
4. No Planning Commission meeting was held.
5. No Zoning Hearing Board meeting was held.



---

William Payne  
Code Enforcement Officer

**West Deer Township  
Permit Report  
October, 2018**

| Permit Date | Permit # | Type                   | Owner                             | Address                 | Parcel ID      | Construction Cost | Fees Collected |
|-------------|----------|------------------------|-----------------------------------|-------------------------|----------------|-------------------|----------------|
| 10/01/2018  | P18-147  | Garage                 | WILLIAM J & TRACY SHARKINS        | 1734 SAXONBURG BLVD     | 1837-H-232     | \$23,900.00       | \$135.00       |
| 10/03/2018  | P18-148  | Fence                  | EDWIN J & JACLYN GESSELMAN        | 1009 FIELDSTONE DR      | 1670-R-8       | \$2,000.00        | \$25.00        |
| 10/05/2018  | P18-149  | Commercial Fitment     | MARCO DEVELOPMENT MANAGEMENT, LLC | 4358 GIBSONIA RD        | 1507-L-210     | \$40,000.00       | \$387.40       |
| 10/05/2018  | P18-150  | Retaining Wall         | TIMOTHY P & REGINA SCHIRRA        | 84 RUSSELLTON-DORSEYVIL | 1216-M-117     | \$19,863.36       | \$115.00       |
| 10/11/2018  | P18-151  | Single Family Dwelling | BRENNAN BUILDERS                  | 407 SADDLEBROOK RD      | 1666-R-100-26A | \$175,000.00      | \$573.00       |
| 10/11/2018  | P18-152  | Single Family Dwelling | BRENNAN BUILDERS                  | 411 SADDLEBROOK RD      | 1666-R-100-26B | \$175,000.00      | \$573.00       |
| 10/11/2018  | P18-153  | Single Family Dwelling | BRENNAN BUILDERS                  | 409 SADDLEBROOK RD      | 1666-R-100-26C | \$175,000.00      | \$573.00       |
| 10/11/2018  | P18-154  | Single Family Dwelling | BRENNAN BUILDERS                  | 405 SADDLEBROOK RD      | 1666-R-100-26D | \$175,000.00      | \$573.00       |
| 10/12/2018  | P18-155  | Shed                   | Shawn Geyser                      | 24 RIDGE DR             | 1511-K-208     | \$982.00          | \$20.00        |
| 10/15/2018  | P18-156  | Solar Panel            | HARRY S & ALICE M STITES          | 26 GUNTHER RD           | 1360-F-312     | \$9,436.70        | \$385.00       |
| 10/18/2018  | P18-157  | Fence                  | NATHAN DIMIT                      | 4771 BAYFIELD RD        | 1214-N-66      | \$4,000.00        | \$20.00        |

**West Deer Township  
Permit Report  
October, 2018**

|                   |         |                           |                                |                             |            |                       |                   |
|-------------------|---------|---------------------------|--------------------------------|-----------------------------|------------|-----------------------|-------------------|
| 10/22/2018        | P18-158 | Demolition                | JOHN & PEARL M<br>CAMPBELL JR  | 149 MCCLURE RD              | 1360-F-343 | \$0.00                | \$40.00           |
| 10/23/2018        | P18-159 | Single Family<br>Dwelling | WILLIAM S & TERESA<br>MORETTI  | 76 CRESTVIEW DR             | 8000-T-342 | \$41,470.00           | \$399.30          |
| 10/25/2018        | P18-160 | Car Port                  | WILLIAM & NICOLE<br>PAYNE      | 362 DEER CREEK<br>VALLEY RD | 2013-R-37  | \$875.00              | \$20.00           |
| 10/30/2018        | P18-161 | Fence                     | EDWIN S & MARIA A<br>GESSELMAN | 8 RAMSEY RD                 | 1510-S-143 | \$900.00              | \$20.00           |
| 10/31/2018        | P18-162 | Single Family<br>Dwelling | JOHN R GEORGE JR               | 36 RAMSEY RD                | 1511-N-279 | \$187,628.00          | \$592.50          |
| <b>Totals: 16</b> |         |                           |                                |                             |            | <b>\$1,031,055.06</b> | <b>\$4,451.20</b> |

| Permit Type            | Count | Construction Cost | Fee Total  |
|------------------------|-------|-------------------|------------|
| Accessory Structure    | 3     | \$44,745.36       | \$270.00   |
| Car Port               | 1     | \$875.00          | \$20.00    |
| Commercial Fitment     | 1     | \$40,000.00       | \$387.40   |
| Demolition             | 1     | \$                | \$40.00    |
| Fence                  | 3     | \$6,900.00        | \$65.00    |
| Single Family Dwelling | 6     | \$929,098.00      | \$3,283.80 |
| Solar Panel            | 1     | \$9,436.70        | \$385.00   |

| Permit Status | Count | Construction Cost | Fee Total  |
|---------------|-------|-------------------|------------|
| Issued        | 16    | \$1,031,055.06    | \$4,451.20 |

## Occupancy Permits - West Deer Township

109 East Union Road

Cheswick, PA 15024

October, 2018

| Date       | Permit # | Lot Block      | Applicant Name                      | Street Address             | Use                   | New Construction | Deleted |
|------------|----------|----------------|-------------------------------------|----------------------------|-----------------------|------------------|---------|
| 10/4/2018  | O18-226  | 1509-M-369     | George and Laurel Liko              | 102 WAGON WHEEL LANE       | Single Family Home    | Yes              | No      |
| 10/9/2018  | O18-227  | 1358-E-180     | SHAQUILE COONCE                     | 14 CHRISTONIA RD           | Single Family Home    | No               | No      |
| 10/9/2018  | O18-228  | 2011-E-85-1260 | FRANK D'AMICO                       | 1260 NICKLAUS WAY          | Quad                  | No               | No      |
| 10/9/2018  | O18-229  | 2010-F-284     | Eric Mockenhaupt (COPAM Properties) | 45-58 Hampshire Lane       | Apartment             | Yes              | No      |
| 10/10/2018 | O18-230  | 1214-P-022     | MELANIE & MATTHEW MARTINO           | 3450 CEDAR GLEN DR         | Single Family Home    | No               | No      |
| 10/12/2018 | P18-022  | 1510-D-22      | DAN RYAN BUILDERS                   | 869 ASHLEY RD.             | Single Family Home    | Yes              | No      |
| 10/15/2018 | O18-231  | 1218-M-299     | KEVIN ORRIS                         | 1253-1255 PATTON DR        | Duplex/Carriage House | No               | No      |
| 10/15/2018 | O18-232  | 2008-G-143     | EDWARD & JOANNE EVANS               | 20 BETTY LANE              | Single Family Home    | No               | No      |
| 10/16/2018 | O18-233  | 1218-M-065     | MATTHEW HOCKENBERRY                 | 1036 MACARTHUR DR          | Single Family Home    | No               | No      |
| 10/16/2018 | O18-234  | 1214-E-370     | NATHAN COUGHENOUR                   | 3513 HUNTERTOWN RD         | Single Family Home    | No               | No      |
| 10/16/2018 | O18-235  | 1214-N-117     | ANTHONY COLETTA                     | 4748 BAYFIELD RD           | Single Family Home    | No               | No      |
| 10/23/2018 | O18-236  | 1510-D-10      | Dan Ryan Builders                   | 881 ASHLEY RD.             | Single Family Home    | Yes              | No      |
| 10/23/2018 | O18-237  | 1666-S-030     | STEVEN SLAUGHTER & RONALD BEDFORD   | 302 SADDLEBROOK RD         | Quad                  | No               | No      |
| 10/23/2018 | O18-238  | 1508-E-164     | DANIEL MORELAND & ALICIA PHELPS     | 4412 SKYVIEW TERR          | Single Family Home    | No               | No      |
| 10/23/2018 | O18-239  | 1512-M-087     | Kiel Osele                          | 46 POMA ST                 | Single Family Home    | No               | No      |
| 10/29/2018 | O18-240  | 1671-C-248     | VANESSA WARRENE                     | 133 BESSEMER ST            | Single Family Home    | No               | No      |
| 10/29/2018 | O18-241  | 1510-L-228     | WISE WILLOW, LLC                    | 369 WEST STARZ RD          | Single Family Home    | No               | No      |
| 10/30/2018 | O18-242  | 1510-A-312     | LYNN VOJTKO                         | 101 BRYSON RD              | Single Family Home    | No               | No      |
| 10/30/2018 | O18-243  | 1507-D-060     | RICHARD & PAULA CARPINELLI          | 139 CANTER LANE            | Quad                  | No               | No      |
| 10/30/2018 | O18-244  | 1214-N-389     | EMILY SUTER                         | 4712 SHERBROOKE CT         | Single Family Home    | No               | No      |
| 10/31/2018 | O18-245  | 1217-J-193     | ROBERT & KRISTINA WOROBEY           | 102 RUSSELLTON-DORSEYVILLE | Single Family Home    | No               | No      |

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 10/01/2018 To 10/31/2018**

| Date       | Inspection Type        | Owner | Parcel Owner Mailing                              | Legal Address             | Parcel ID          | Status    | Inspector        |
|------------|------------------------|-------|---------------------------------------------------|---------------------------|--------------------|-----------|------------------|
| 10/1/2018  | Footer                 |       | 1104 MIDDLE EXT RD,<br>GIBSONIA, PA, 15044        | 1104 MIDDLE EXT<br>RD     | 2010-N-89          | Passed    | William<br>Payne |
| 10/1/2018  | Foundation             |       | 1148 MIDDLE RD. EXT.,<br>GIBSONIA, PA, 15044      | 1148 MIDDLE RD<br>EXT     | 1835-A-108         | Failed    | William<br>Payne |
| 10/2/2018  | Fireblocking           |       | 800 S. WASHINGTON ST.,<br>EVANS CITY, PA, 16033   | 393 SADDLEBROOK<br>RD     | 1666-R-<br>100-28C | Passed    | William<br>Payne |
| 10/2/2018  | Final                  |       | 130 SQUIRREL HOLLOW<br>RD, GIBSONIA, PA, 15044    | 130 SQUIRREL<br>HOLLOW RD | 1357-E-201         | Passed    | William<br>Payne |
| 10/2/2018  | Insulation             |       | 800 S. WASHINGTON ST.,<br>EVANS CITY, PA, 16033   | 393 SADDLEBROOK<br>RD     | 1666-R-<br>100-28C | Passed    | William<br>Payne |
| 10/3/2018  | Complaint Follow<br>Up |       | 34 LEYWOOD DR,<br>GIBSONIA, PA, 15044             | 34 LEYWOOD DR             | 2010-N-286         | Cancelled | William<br>Payne |
| 10/3/2018  | Complaint Follow<br>Up |       | 34 Leywood Dr, Gibsonia,<br>Pa, 15044             | 34 LEYWOOD DR             | 2010-N-286         | Cancelled | William<br>Payne |
| 10/3/2018  | Footer                 |       | 4052 MCKALLOFF RD,<br>GIBSONIA, PA, 15044         | 4052 MCKALLOFF<br>RD      | 2008-L-135         | Passed    | William<br>Payne |
| 10/3/2018  | Foundation             |       | 1148 MIDDLE RD. EXT.,<br>GIBSONIA, PA, 15044      | 1148 MIDDLE RD<br>EXT     | 1835-A-108         | Passed    | William<br>Payne |
| 10/4/2018  | Final                  |       | 102 Wagon Wheel Road,<br>Gibsonia, Pa, 15044      | 102 WAGON<br>WHEEL LANE   | 1509-M-369         | Failed    | William<br>Payne |
| 10/5/2018  | Final                  |       | 888 ASHLEY RD.,<br>GIBSONIA, PA, 15044            | 888 ASHLEY RD.            | 1510-D-68          | Passed    | William<br>Payne |
| 10/5/2018  | Framing                |       | 403 SADDLEBROOK RD.,<br>GIBSONIA, PA, 15044       | 403 SADDLEBROOK<br>RD     | 1666-R-<br>100-27B | Passed    | William<br>Payne |
| 10/9/2018  | Final                  |       | 143 Main Street PO Box<br>158, Callery, Pa, 16024 | 45-58 Hampshire<br>Lane   | 2010-F-284         | Passed    | William<br>Payne |
| 10/9/2018  | Electrical/Plumbing    |       | 143 Main Street PO Box<br>158, Callery, Pa, 16024 | 45-58 Hampshire<br>Lane   | 2010-F-284         | Passed    | William<br>Payne |
| 10/9/2018  | Accessibility          |       | 143 Main Street PO Box<br>158, Callery, Pa, 16024 | 45-58 Hampshire<br>Lane   | 2010-F-284         | Passed    | William<br>Payne |
| 10/9/2018  | Floodplain             |       | 403 SADDLEBROOK RD.,<br>GIBSONIA, PA, 15044       | 403 SADDLEBROOK<br>RD     | 1666-R-<br>100-27B | Passed    | William<br>Payne |
| 10/10/2018 | Insulation             |       | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017   | 889 ASHLEY RD.            | 1510-D-2           | Passed    | William<br>Payne |
| 10/10/2018 | Fireblocking           |       | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017   | 889 ASHLEY RD.            | 1510-D-2           | Passed    | William<br>Payne |
| 10/10/2018 | Fireblocking           |       | 403 SADDLEBROOK RD.,<br>GIBSONIA, PA, 15044       | 403 SADDLEBROOK<br>RD     | 1666-R-<br>100-27B | Failed    | William<br>Payne |
| 10/10/2018 | Insulation             |       | 403 SADDLEBROOK RD.,<br>GIBSONIA, PA, 15044       | 403 SADDLEBROOK<br>RD     | 1666-R-<br>100-27B | Passed    | William<br>Payne |

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 10/01/2018 To 10/31/2018**

| Inspection Date | Inspection Type     | Parcel Owner | Parcel Owner Mailing                            | Legal Address         | Parcel ID          | Status    | Inspector     |
|-----------------|---------------------|--------------|-------------------------------------------------|-----------------------|--------------------|-----------|---------------|
| 10/10/2018      | Drywall             |              | 184 McINTYRE RD.,<br>GIBSONIA, PA, 15044        | 184 McINTYRE RD.      | 1667-K-5           | Failed    | William Payne |
| 10/11/2018      | Insulation          |              | 812 BRUTON DR.,<br>GIBSONIA, PA, 15044          | 695 BAIRDFORD<br>RD   | 1511-B-271         | Passed    | William Payne |
| 10/12/2018      | Fireblocking        |              | 403 SADDLEBROOK RD.,<br>GIBSONIA, PA, 15044     | 403 SADDLEBROOK<br>RD | 1666-R-<br>100-27B | Passed    | William Payne |
| 10/12/2018      | Final               |              | 869 ASHLEY RD., GIBSONIA<br>, PA, 15044         | 869 ASHLEY RD.        | 1510-D-22          | Failed    | William Payne |
| 10/12/2018      | Final               |              | 869 ASHLEY RD., GIBSONIA<br>, PA, 15044         | 869 ASHLEY RD.        | 1510-D-22          | Failed    | William Payne |
| 10/12/2018      | Final               |              | 869 ASHLEY RD., GIBSONIA<br>, PA, 15044         | 869 ASHLEY RD.        | 1510-D-22          | Failed    | William Payne |
| 10/16/2018      | Framing             |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 886 ASHLEY RD.        | 1510-D-66          | Failed    | William Payne |
| 10/16/2018      | Drywall             |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 889 ASHLEY RD.        | 1510-D-2           | Passed    | William Payne |
| 10/16/2018      | Drywall             |              | 403 SADDLEBROOK RD.,<br>GIBSONIA, PA, 15044     | 403 SADDLEBROOK<br>RD | 1666-R-<br>100-27B | Passed    | William Payne |
| 10/17/2018      | Framing             |              | 160 PINTAIL RD,<br>GIBSONIA, PA, 15044          | 160 PINTAIL RD        | 1357-A-225         | Passed    | William Payne |
| 10/18/2018      | Framing             |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 886 ASHLEY RD.        | 1510-D-66          | Passed    | William Payne |
| 10/19/2018      | Insulation          |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 886 ASHLEY RD.        | 1510-D-66          | Cancelled | William Payne |
| 10/19/2018      | Fireblocking        |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 886 ASHLEY RD.        | 1510-D-66          | Failed    | William Payne |
| 10/19/2018      | Insulation          |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 886 ASHLEY RD.        | 1510-D-66          | Failed    | William Payne |
| 10/22/2018      | Fireblocking        |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 886 ASHLEY RD.        | 1510-D-66          | Passed    | William Payne |
| 10/22/2018      | Insulation          |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 886 ASHLEY RD.        | 1510-D-66          | Passed    | William Payne |
| 10/22/2018      | Framing             |              | 1104 MIDDLE EXT RD,<br>GIBSONIA, PA, 15044      | 1104 MIDDLE EXT<br>RD | 2010-N-89          | Passed    | William Payne |
| 10/23/2018      | Electrical/Plumbing |              | 1370 Washington Pike,<br>Bridgeville, PA, 15017 | 881 ASHLEY RD.        | 1510-D-10          | Passed    | William Payne |
| 10/23/2018      | Final               |              | 1370 Washington Pike,<br>Bridgeville, PA, 15017 | 881 ASHLEY RD.        | 1510-D-10          | Passed    | William Payne |
| 10/23/2018      | Framing             |              | 3427 CEDAR GLEN DR,<br>ALLISON PARK, PA, 15101  | 3427 CEDAR GLEN<br>DR | 1214-K-80          | Failed    | William Payne |
| 10/25/2018      | Drywall             |              | 1370 WASHINGTON PIKE,<br>BRIDGEVILLE, PA, 15017 | 886 ASHLEY RD.        | 1510-D-66          | Passed    | William Payne |

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 10/01/2018 To 10/31/2018**

| Inspection Date | Inspection Type | Parcel Owner | Parcel Owner Mailing                            | Legal Address           | Parcel ID          | Status | Inspector        |
|-----------------|-----------------|--------------|-------------------------------------------------|-------------------------|--------------------|--------|------------------|
| 10/30/2018      | Framing         |              | 1920 SAXONBURG BLVD,<br>TARENTUM, PA, 15084     | 1920 Saxonburg<br>Blvd. | 1670-L-65          | Failed | William<br>Payne |
| 10/31/2018      | Footer          |              | 800 S.WASHINGTON ST.,<br>EVANS CITY, PA, 16033  | 411 SADDLEBROOK<br>RD   | 1666-R-<br>100-26B | Passed | William<br>Payne |
| 10/31/2018      | Footer          |              | 800 S. WASHINGTON ST.,<br>EVANS CITY, PA, 16033 | 407 SADDLEBROOK<br>RD   | 1666-R-<br>100-26A | Passed | William<br>Payne |
| 10/31/2018      | Footer          |              | 800 S.WASHINGTON ST.,<br>EVANS CITY, PA, 16033  | 409 SADDLEBROOK<br>RD   | 1666-R-<br>100-26C | Passed | William<br>Payne |
| 10/31/2018      | Footer          |              | 800 S. WASHINGTON ST.,<br>EVANS CITY, PA, 16033 | 405 SADDLEBROOK<br>RD   | 1666-R-<br>100-26D | Passed | William<br>Payne |

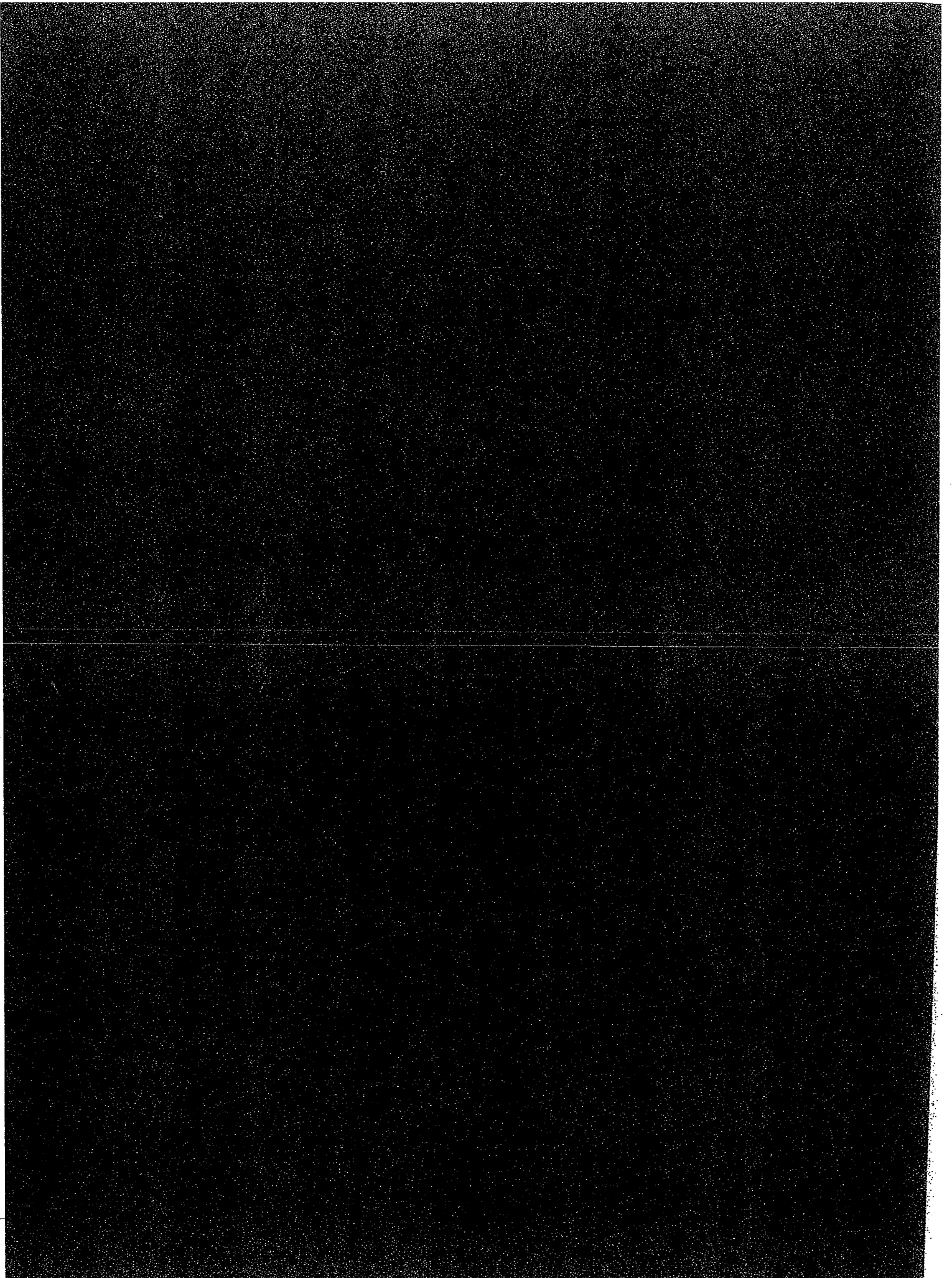
**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 10/01/2018 To 10/31/2018**

**Count by Type**

| Type                | Count     |
|---------------------|-----------|
| Accessibility       | 1         |
| Complaint Follow Up | 1         |
| Drywall             | 4         |
| Electrical/Plumbing | 2         |
| Final               | 6         |
| Fireblocking        | 8         |
| Floodplain          | 1         |
| Footer              | 6         |
| Foundation          | 2         |
| Framing             | 8         |
| Insulation          | 8         |
| <b>Total:</b>       | <b>47</b> |





**REPORT FROM THE PARKS AND RECREATION BOARD**

MRS. AMY STARK, CHAIRWOMAN.....

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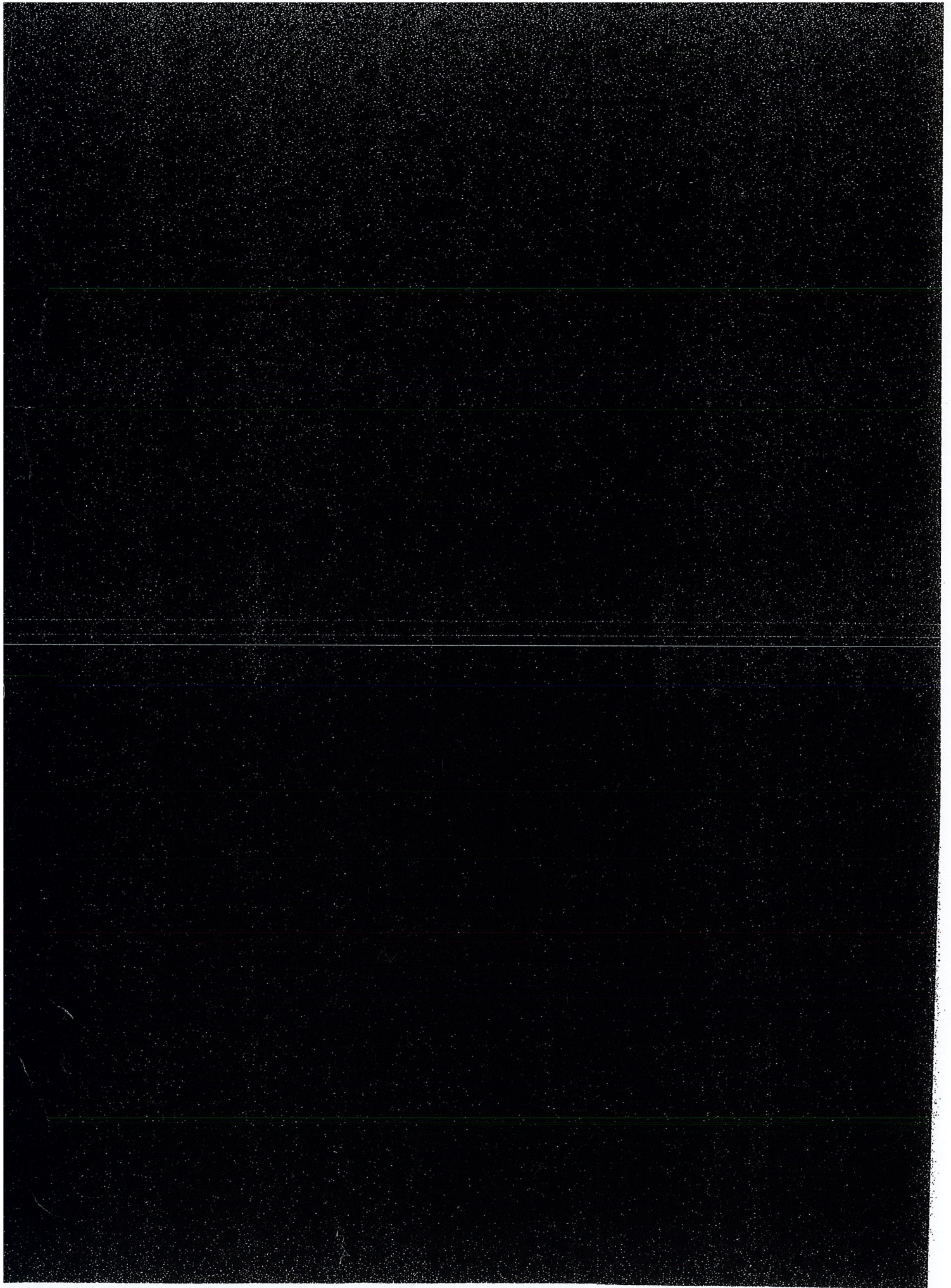
## **Parks & Recreation Report**

**November 21<sup>st</sup>, 2018**

- Our last meeting was October 24<sup>th</sup>.
- Trunk or Treat – October 20<sup>th</sup>
- We had about 185 participants
- Breakfast with Santa – December 9<sup>th</sup> at VFD #1
- Free pancake breakfast, raffles, crafts, balloon artist and of course Santa and Mrs. Claus
- Our next meeting is January 23<sup>rd</sup>.

West Deer Township  
Parks Recreation

|          |                   | 2018 Accounting                |                         |                                    |             |            |             |                    |
|----------|-------------------|--------------------------------|-------------------------|------------------------------------|-------------|------------|-------------|--------------------|
| Date     | Event             | Type of Payment - Reimbursable | Payee/Payer             | Description                        | Debit       | Credit     | Event Total | Year to Date Total |
| 6/24/18  | Misc.             | Amy Stark - Reimbursed         | Lowe's                  | Keys to Storage Room               | \$9.79      |            |             | 9.79               |
| 2/26/18  | Egg Hunt          | Amy Stark - Reimbursed         | Amazon                  | Eggs                               | \$274.89    |            | 1140.15     | 284.68             |
| 2/27/18  |                   | Pam Tedesco's CC               | Sams Club               | Candy                              | \$133.56    |            |             | 418.24             |
| 2/27/18  |                   | Amy Stark - Reimbursed         | Walmart                 | Tape & Supplies                    | \$23.55     |            |             | 441.79             |
| 3/1/18   |                   | Amy Stark CC                   | Walmart                 | Bins                               | \$63.04     |            |             | 504.83             |
| 3/1/18   |                   | Amy Stark CC                   | Sams Club               | Candy                              | \$159.20    |            |             | 664.03             |
| 3/1/18   |                   | Check                          | Amy Stark               | Change for money inside eggs       | \$100.00    |            |             | 764.03             |
| 3/4/18   |                   | Amy Stark CC                   | Sams Club               | Candy                              | \$133.56    |            |             | 897.59             |
| 3/6/18   |                   | Donation                       | Charles Self Storage    | Donation                           |             | \$100.00   |             | 797.59             |
| 3/10/18  |                   | Amy Stark CC                   | Sams Club               | Candy & Gift Cards                 | \$109.96    |            |             | 907.55             |
| 3/23/18  |                   | Amy Stark CC                   | Sams Club               | Prizes & Hot Chocolate             | \$102.36    |            |             | 1009.91            |
| 3/23/18  |                   | Amy Stark CC                   | Walmart                 | Prizes & Supplies                  | \$182.03    |            |             | 1191.94            |
| 3/25/18  |                   | Donations/Profit               | Attendees               | Donations & Profit from Food Sales |             | \$327.00   |             | 864.94             |
| 3/25/18  |                   | Kris Restori - Reimbursed      | Kris Restori            | Donuts (gave cash from donations)  | \$45.00     |            |             | 909.94             |
| 3/25/18  |                   | Check                          | Amco Johns              | Port o Johns                       | \$240.00    |            |             | 1149.94            |
| 5/10/18  | Senior Lunch      | Check                          | Pittsburgh Puppet Works | Ventriloquist                      | \$295.00    |            | 1112.11     | 1444.94            |
| 5/31/18  |                   | Amy Stark CC                   | Sams Club               | Supplies - paper and food          | \$136.40    |            |             | 1581.34            |
| 5/31/18  |                   | Amy Stark CC                   | Walmart                 | Food & Gift Cards                  | \$328.47    |            |             | 1909.81            |
| 5/31/18  |                   | Check                          | Wagners                 | Food                               | \$252.24    |            |             | 2162.05            |
| 5/10/18  |                   | Check                          | Pittsburgh Puppet Works | Ventriloquist - extra time         | \$100.00    |            |             | 2262.05            |
| 4/27/18  | Fishing           | Pam Tedesco's CC               | Zebco                   | Fishing Rods                       | \$274.82    |            | 319.16      | 2536.87            |
| 5/31/18  |                   | Amy Stark CC                   | Sams Club               | Food                               | \$23.50     |            |             | 2560.37            |
| 5/3/18   |                   | Donation                       | Attendees               | Donation                           |             | \$25.00    |             | 2535.37            |
| 5/1/18   |                   | Pam Tedesco's CC               | Walmart                 | Prizes                             | \$45.84     |            |             | 2581.21            |
| 5/24/18  | 80s in the Park   | Amy Stark - Reimbursed         | Amazon                  | Wristbands                         | \$20.96     |            | 1029.04     | 2602.17            |
| 5/1/18   |                   | Check                          | Amy Stark               | Cash for change - not a cost       | \$200.00    |            |             | 2802.17            |
| 5/20/18  |                   | Check                          | Jon Shedlock            | Sound                              | \$650.00    |            |             | 3452.17            |
| 5/20/18  |                   | Check                          | Harold Bierer           | Ferris Bueller's Revenge           | \$900.00    |            |             | 4352.17            |
| 5/20/18  |                   | Check                          | Amco Johns              | Port o Johns                       | \$240.00    |            |             | 4592.17            |
| 5/29/18  |                   | Profit                         | Attendees               | Profit                             |             | \$3,040.00 |             | 1552.17            |
| 7/16/18  |                   | Donation                       | Fox's Pizza             | Donation                           |             | \$50.00    |             | 1502.17            |
| 8/3/18   | Community Days    | Various                        | Various                 | Total - See breakdown              | \$23,132.02 |            | 23132.02    | 24634.19           |
| 10/19/18 | Trunk or Treat    | Amy Stark CC                   | Sams Club               | Drinks, candy, etc.                | \$194.14    |            | 543.16      | 24828.33           |
| 10/19/18 |                   | Amy Stark CC                   | Walmart                 | Candy & Decorations                | \$21.14     |            |             | 24849.47           |
| 10/20/18 |                   | Check                          | Stello's                | Pizza                              | \$327.88    |            |             | 25177.35           |
| 3/27/18  | Breakfast w/Santa | Amy Stark - Reimbursed         | Oriental Trading        | Crafts                             | \$311.57    |            | 606.57      | 25488.92           |
| 11/1/18  |                   | Check                          | Pittsburgh Puppet Works | Balloon Artist                     | \$295.00    |            |             | 25783.92           |
| 3/9/18   | Misc.             | Check                          | Leslie Petrosky         | Parent Reimbursement               | \$20.00     |            |             | 25803.92           |



**ENGINEER'S REPORT**

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP  
ENGINEERING, INC.

MR. SHOUP.....

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**SHOUP ENGINEERING**  
**FOR OVER 50 YEARS**

329 Summerfield Drive, Baden PA 15005  
Phone: 724-869-9560 Fax: 724-869-7434  
shoupeng@comcast.net

**OCTOBER 2018 ENGINEER'S REPORT**  
**WEST DEER TOWNSHIP**  
Prepared November 14, 2018

**VIA EMAIL**

1. **MEETING ATTENDANCE**

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – October 17, 2018

2. **DEVELOPMENTS/PROJECTS**

Shoup Engineering has provided input into the following developments/projects:

- 2018 Road Improvement Project –Youngblood Paving has completed all hot mix asphalt paving and cold mix asphalt paving. Russell Standard has completed the bituminous seal coat work on Trump Road, Lick Road and Carl Lane.
- Allegheny Valley Joint Sewer Authority (AVJSA) Act 537 Plan – A meeting was held with the Pennsylvania DEP on October 25, 2018. Attached is correspondence from the DCDBA Engineer which summarizes that meeting.

Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- None

Respectfully Submitted,

**SHOUP ENGINEERING, INC.**

Scott A. Shoup, P.E.  
Township Engineer



**Gibson-Thomas**  
ENGINEERING

**Corporate Office**  
1004 Ligonier St., PO Box 853  
Latrobe, PA 15650  
Phone: 724-539-8562  
Fax: 724-539-3697

GTECorporate@gibson-thomas.com

November 5, 2018

PA Department of Environmental Protection  
400 Waterfront Drive  
Pittsburgh, PA 156222

Attention: Mr. Tom Flanagan  
SW Regional Sewage  
Planning Supervisor

Subject: DCDBA  
AVJSA Act 537  
Sewage Facilities Plan Update

Dear Mr. Flanagan

This letter is to summarize the items discussed at the recent meeting between representatives of PA DEP, DCDBA, Richland Township, West Deer Township, Indiana Township, and the Allegheny County Health Department, held on October 25, 2018.

In reference to the PA DEP/ACHD inquiry relative to flows to be sent to AVJSA from DCDBA/Richland Township, the DCDBA informed the agencies that since October of 2017 until the present, DCDBA has installed and monitored 27 flow meters. These meters are being used to correlate system flow and rain fall data, in order to develop a system flow model. The model being developed using PC SWMM software will be used to establish the volume of flow within the system to determine if SSO's are occurring, where they occur, and under what rainfall conditions they occur. Once the model is fully developed, it will be determined what, if any, action DCDBA/Richland Township must do to eliminate SSO occurrences in their systems.

DCDBA indicated, that the results of the modeling study will be sent to PA DEP by the end of March 2019, with a summary of the results. The summary will discuss actions needed, if any, by DCDBA and/or Richland Township to address SSO's in the system. The model will use the 2 year/24 hour storm criteria to determine if flows need to be decreased or stored in any section of the system to isolate and/or eliminate any SSO's which might occur.

PA DEP indicated that based on the information provided by DCDBA they will most likely approve the AVJSA 537 Plan and resolve any DCDBA issues as a separate matter. This will be done after the receipt of the DCDBA summary report in March 2019.

ESTABLISHED 1916

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|              |              |              |              |              |              |
|--------------|--------------|--------------|--------------|--------------|--------------|
| Fayette      | Harrisburg   | Indiana      | Pittsburgh   | Ft. Myers    | Richmond     |
| 724-323-8020 | 717-612-9880 | 724-471-2246 | 724-935-8188 | 239-776-2908 | 804-672-4421 |

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DCDBA continued to question the AVJSA methods for determining system flows and subsequent plant peak flow sizing, as they relate to rainfall data. PA DEP indicated they would once again address this issue and obtain the data from AVJSA to support their system design flows.

Also as requested by Don Leone, DCDBA has forwarded their pump station flow data for 2015 to 2018 for his information. This was done by email on November 2, 2018. If anyone else requires this information, they can contact Lynn Biery at DCDBA.

Thank you for the opportunity to discuss this matter. If you have any questions, please contact me at 724-539-8562.

Very Truly Yours,

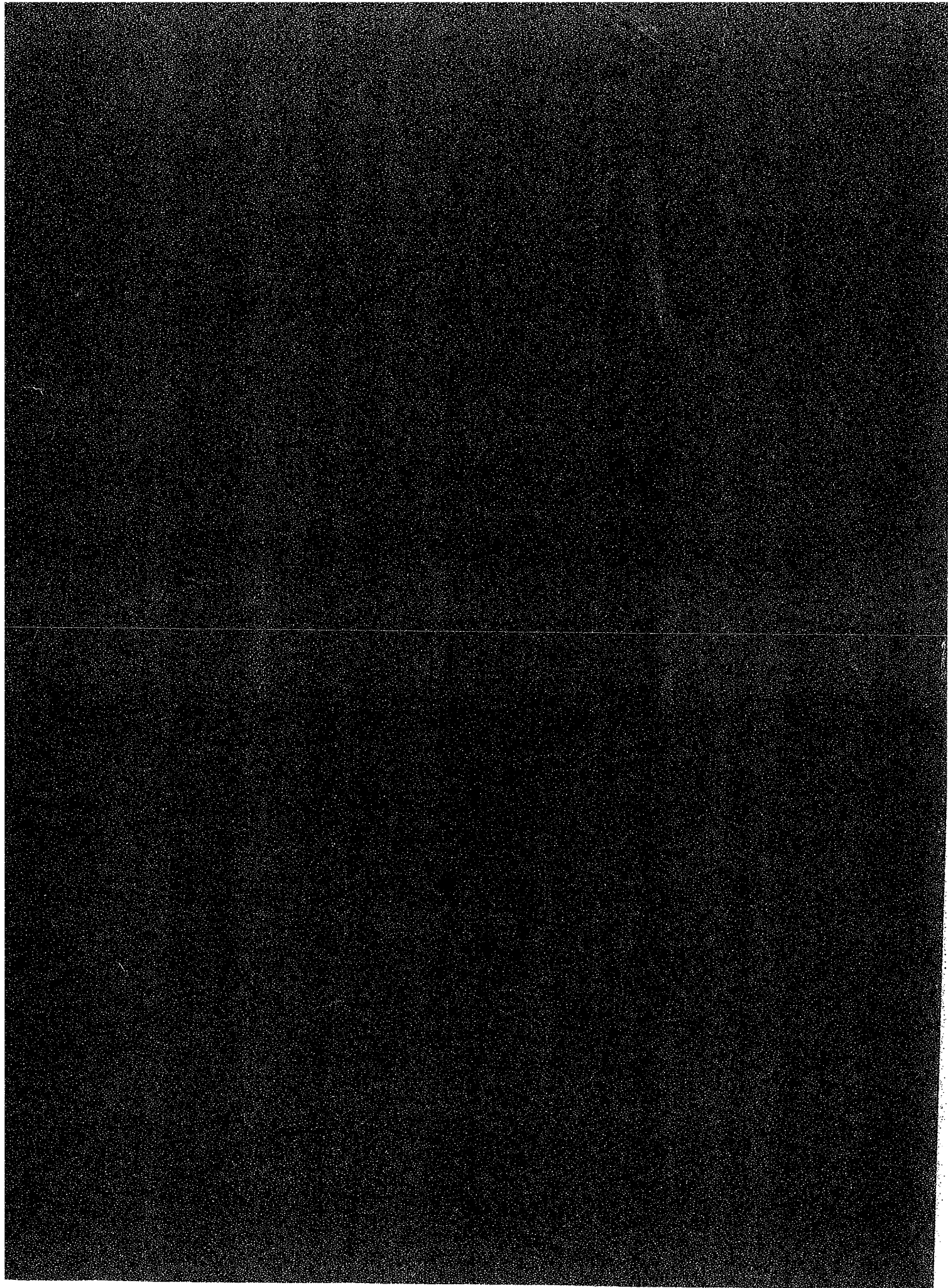
GIBSON-THOMAS ENGINEERING CO., INC.



Ed Schmitt, Vice President

EFS/mmo

Cc: Ray Lattner – PA DEP  
Regis Ryan – PA DEP  
Bruce Hershlag – PA DEP  
Stacey Greenwald – PA DEP  
Don Leone – PA DEP  
Lynn Biery – DCDBA  
Alison St. Clair – GTE  
Matt Sprung – GTE  
Steven Esposito – DCDBA  
Ron Brown – DCDBA  
Chuck De Salao – DCDBA  
Dan Anderson – Indian Township  
Dan Slagle – Nicholas & Slagle Engineering  
Scott Shoup – Shoup Engineering  
Dean Bastianini – Richland Township  
Sam Shamsi – ACHD  
Mike Moskorisin – ACHD



**ACCEPTANCE: MUELLER STREET DEMOLITION**

THE TOWNSHIP RECEIVED BIDS ON NOVEMBER 15, 2018 AT 11:00 A.M. FOR THE DEMOLITION OF THE STRUCTURE AT THE PROPERTY LOCATED ADJACENT TO 1024 MUELLER STREET, GIBSONIA, PA. (No physical address available for the structure).  
LOT/BLOCK # 1668-S-240  
OWNER: ANNA SMITH

AMOUNT BUDGETED FOR 2018 DEMOLITION: \$10,000.00

|                                 |               |
|---------------------------------|---------------|
| BIDDERS:                        | TOTAL AMOUNT: |
| 1) JH Excavating                | \$9,000.00    |
| 2) Haas Excavation & Demolition | \$9,450.00    |

***NOTE: THE LOW BID OF \$9,000 DOES NOT INCLUDE ASBESTOS TESTING OR MITIGATION.***

MR. PAYNE.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2018 DEMOLITION PROJECT TO \_\_\_\_\_ FOR THE STRUCTURE AT THE PROPERTY LOCATED ADJACENT TO 1024 MUELLER STREET, GIBSONIA, PA IN THE AMOUNT OF \$ \_\_\_\_\_.

|                 | MOTION | SECOND | AYES | NAYES |
|-----------------|--------|--------|------|-------|
| MR. VAEREWYCK   | ___    | ___    | ___  | ___   |
| DR. DISANTI     | ___    | ___    | ___  | ___   |
| MRS. JORDAN     | ___    | ___    | ___  | ___   |
| MR. KARPUZI     | ___    | ___    | ___  | ___   |
| MR. MAUDHUIT    | ___    | ___    | ___  | ___   |
| MRS. ROMIG      | ___    | ___    | ___  | ___   |
| MRS. HOLLIBAUGH | ___    | ___    | ___  | ___   |

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**PO Box 386 Allison Park, PA 15101 Office: 724-443-0300 Fax: 724-443-7340**

**Quotation Submitted to:**

**Project reference:**

**Quotation Submitted:**

J. H. Excavating is pleased to provide you with the following:

To complete the scope of work per the attached bid advertisement:

**Total: \$9,000**

**Notes:**

-Our price does not include asbestos testing or mitigation, which would be added if we are awarded the job.

-Our price assumes there is no basement in the structure to fill in.

**Prices Do Not Include:** Environmental controls other than listed in scope, video camera inspections of pipes, relocating or capping existing utility lines except for standard property demolition, public or private utility location other than notifying PA One Call (811), settlement monitoring, liquidated damages, engineering services or oversight, geotechnical testing, any testing not specifically listed above as included, permits, tapping fees and municipal fees, temporary utilities, bonds, roadway bonding, landscaping, watering of any seeding, rock excavation (defined as material that cannot be excavated efficiently with a Komatsu 160 with a standard bucket), shoring or bracing of adjacent buildings or roads, undercutting of unsuitable materials, handling or removal of hazardous materials, drying, moistening, or conditioning of soils, remediation of any type of land subsidence, temporary and permanent fencing, repairs to existing roadways, road boring, or asbestos abatement or removal. Insurance requirements in excess of our standard coverage will incur additional charges. Licensed professionals for biopond or other pond or tank installation, if required, are to be provided by others.

Prices are good for 60 days unless agreed upon by all parties.

If you have any questions please call me.

Sincerely,  
Jeffrey Hoburg  
Phone: 724-443-0300  
Fax: 724-443-7340  
jhoburg@jhexcavatinginc.com

# Haas Excavation & Demolition

## CONTRACT

DATE 11-12-18

Bid for West deer demo  
to West deer twp  
MULLER street demo

RE Supply P, one call all Allegheny County  
Permits Envir. company on site during demo  
Lined dumpster for asbestos containing material  
Wet down service if above 32 degrees, stone  
to fix lane after job is done

Demolish structure load out all combustible material  
grade seed & mulch, cut water ditch at top of  
Hill

total

19450

Nine thousand four hundred and fifty Dollars

CUSTOMER  
AGREEMENT SIGNATURE

DATE

Note: ROCK CLAUSE if applicable, at discretion of Haas Excavating. Not responsible for driveway damage. Any valuables left in demo structures become our property.

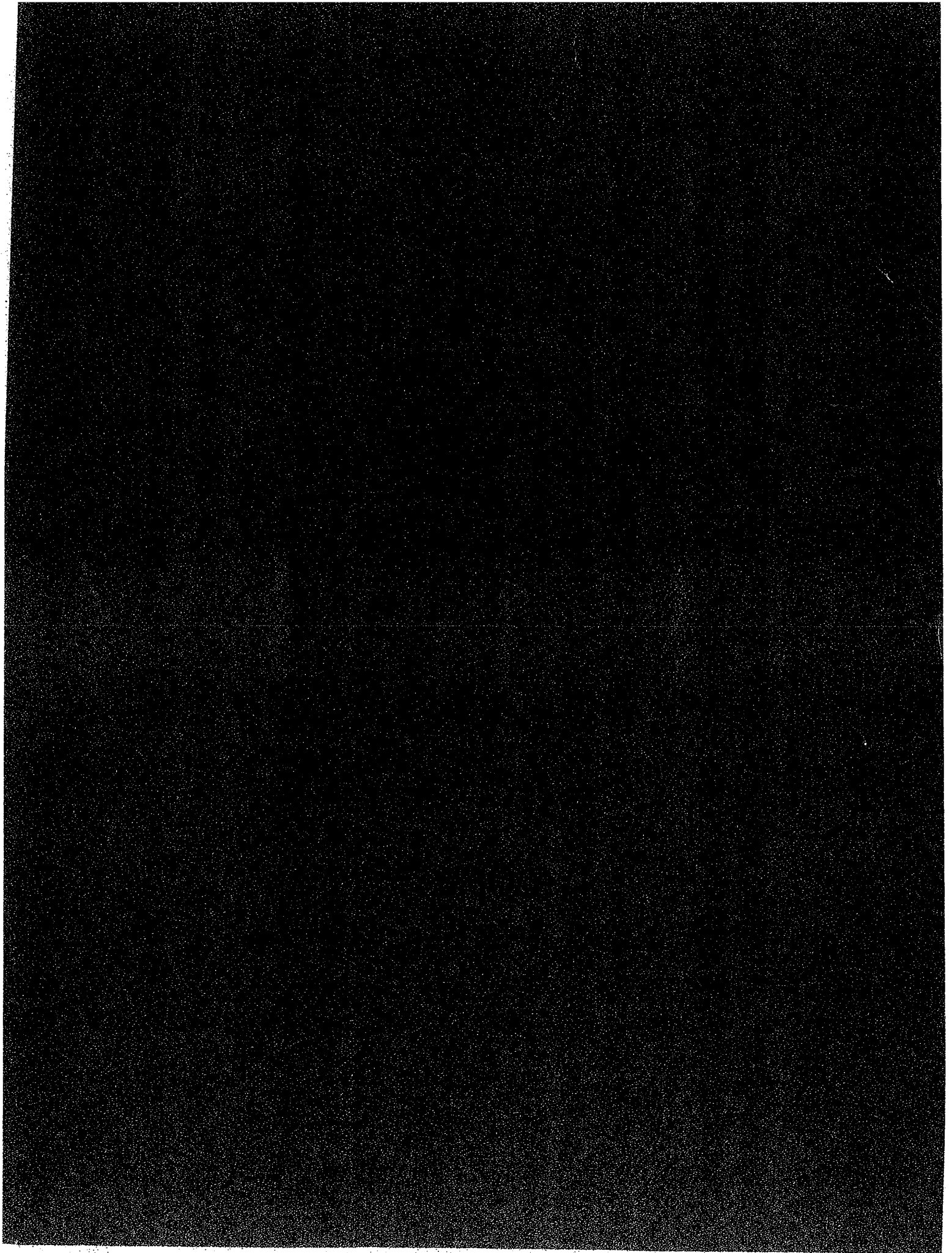
## Advertisement:

West Deer Township is accepting sealed bids to demolish a small single family home located on Mueller Street. Township will provide map with exact location since no physical address available for the structure. The structure is collapsing and is filled with debris. Please contact Township at 724-265-2780. Bids will be opened on November 15<sup>th</sup> at 11am.



## Requirements for Demo:

1. Structure and all debris to be removed.
2. Lot to be graded to match existing contours.
3. Silt fence and permanent drainage trench to be placed on the downhill side of disturbed area and directed to existing drainage trench along side of driveway.
4. Lot to be seeded and mulched (straw).
5. Asbestos abatement survey to be completed and followed by winning bidder and all corresponding reports shall be supplied to the Township.



**ACCEPTANCE: PAM TEDESCO NOTICE OF RETIREMENT**

THE TOWNSHIP RECEIVED NOTICE FROM POLICE SECRETARY PAM TEDESCO ANNOUNCING THAT SHE PLANS ON RETIRING FEBRUARY 28, 2019.

MS. TEDESCO'S NOTICE IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT POLICE SECRETARY PAM TEDESCO'S NOTICE OF RETIREMENT AS SUBMITTED.

|                 | MOTION | SECOND | AYES | NAYES |
|-----------------|--------|--------|------|-------|
| DR. DISANTI     | ___    | ___    | ___  | ___   |
| MRS. JORDAN     | ___    | ___    | ___  | ___   |
| MR. KARPUZI     | ___    | ___    | ___  | ___   |
| MR. MAUDHUIT    | ___    | ___    | ___  | ___   |
| MRS. ROMIG      | ___    | ___    | ___  | ___   |
| MR. VAEREWYCK   | ___    | ___    | ___  | ___   |
| MRS. HOLLIBAUGH | ___    | ___    | ___  | ___   |

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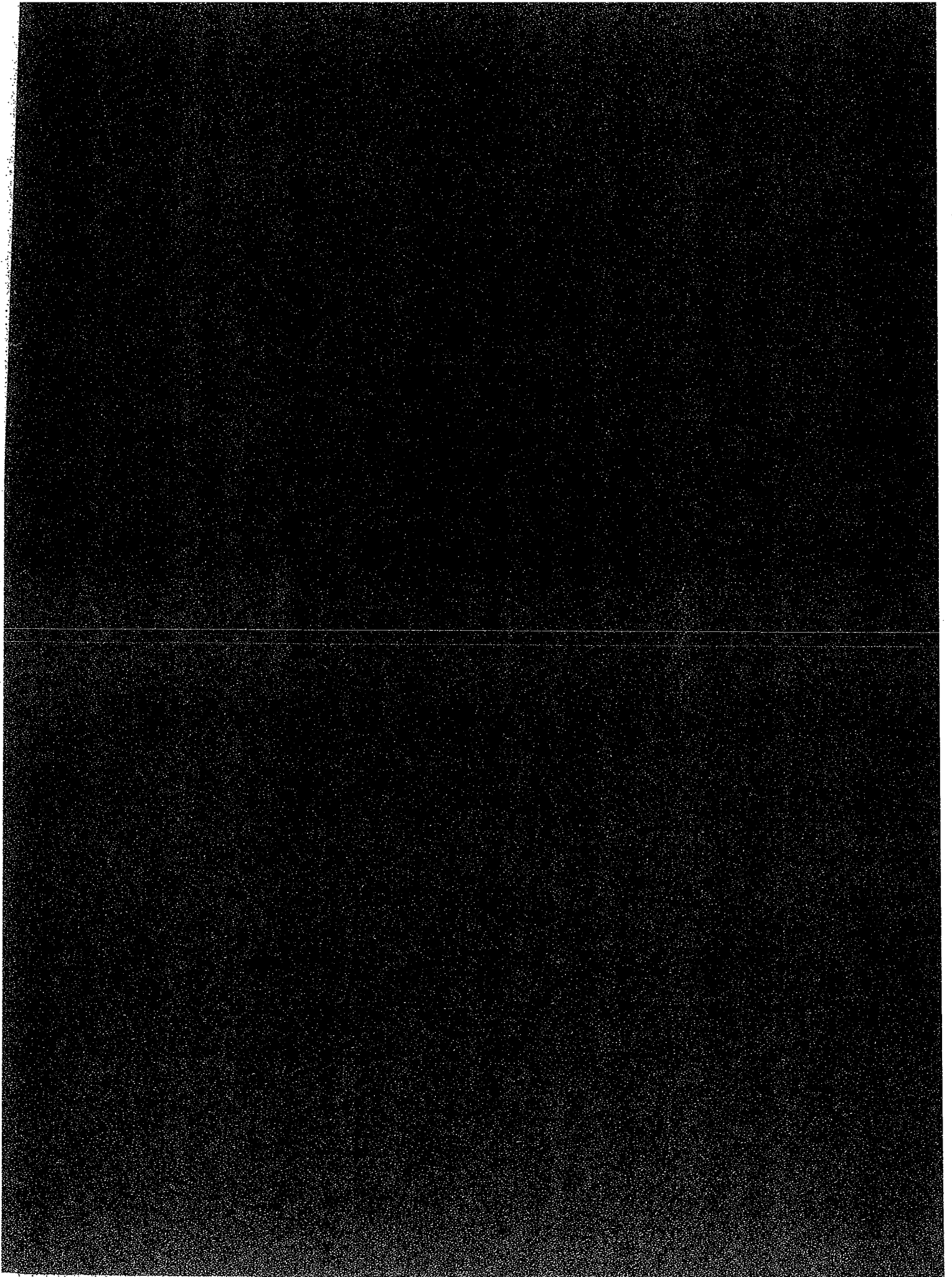
**Subject:** RETIREMENT

**Date:** Wednesday, October 31, 2018 at 12:57:37 PM Eastern Daylight Time

**From:** Pam Tedesco

**To:** Daniel Mator, Jonathan Lape

Per our conversation of this morning, be advised I am submitting my four month notice and plan on retiring on February 28, 2019. Please advise if any additional information is needed regarding this matter.



**ADOPTION: ORDINANCE NO. 430 (ADOPTION OF STREETS IN OAKWOOD HEIGHTS PLAN)**

ORDINANCE NO. 430

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREETS IN THE OAKWOOD HEIGHTS PLAN: ASHLEY ROAD AND PIN OAK COURT; AND AMENDING ORDINANCE NO. 427 TO INCLUDE THE SAME.

(ORDINANCE ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 430 ACCEPTING THE STREETS IN THE OAKWOOD HEIGHTS PLAN.

|                 | MOTION | SECOND | AYES | NAYES |
|-----------------|--------|--------|------|-------|
| MRS. JORDAN     | ___    | ___    | ___  | ___   |
| MR. KARPUZI     | ___    | ___    | ___  | ___   |
| MR. MAUDHUIT    | ___    | ___    | ___  | ___   |
| MRS. ROMIG      | ___    | ___    | ___  | ___   |
| MR. VAEREWYCK   | ___    | ___    | ___  | ___   |
| DR. DISANTI     | ___    | ___    | ___  | ___   |
| MRS. HOLLIBAUGH | ___    | ___    | ___  | ___   |

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**OFFICIAL**

**WEST DEER TOWNSHIP  
County of Allegheny  
Commonwealth of Pennsylvania**

**ORDINANCE NO. 430**

**AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREETS IN THE OAKWOOD HEIGHTS PLAN: ASHLEY ROAD AND PIN OAK COURT; AND AMENDING ORDINANCE NO. 427 TO INCLUDE THE SAME.**

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

**WHEREAS**, Gigliotti, Sirera & Associates, LLC is the owner of a certain tract of land situated in West Deer Township, Allegheny County, Pennsylvania, which has been subdivided into the Oakwood Heights subdivision; and

**WHEREAS**, Gigliotti, Sirera & Associates, LLC desires to dedicate to West Deer Township for public use and enjoyment two certain rights-of-way within the Oakwood Heights subdivision plan: Ashley Road and Pin Oak Court; and

**WHEREAS**, West Deer Township, upon recommendation of the Township Engineer and administration, feels that accepting and recording the Deeds of Dedication for the aforementioned right-of-way improves the Township's infrastructure, public access, and public safety; and

**WHEREAS**, West Deer Township maintains Ordinance No. 427, which lists all dedicated public rights-of-way/Township roads.

**NOW, THEREFORE**, West Deer Township does hereby ordain that the Board of Supervisors accepts the Deed of Dedication for Ashley Road (from its intersection with Oakwood Circle in a southwestwardly direction approximately 2,505 feet to a cul-de-sac) and Pin Oak Court within the Oakwood Heights subdivision plan to have and to hold as a public road/right-of-way, together with the storm sewer system constructed thereunder (if any), and with the same effect as if said roadway had been opened by a Decree of the Court of Common Pleas in and for the County of Allegheny after proceedings duly held for that purpose under and in compliance with the laws of the Commonwealth of Pennsylvania, and hereby amends Ordinance No. 427 to include the same.

DULY ORDAINED AND ENACTED this 21st day of November 2018.

ATTEST:

WEST DEER TOWNSHIP

\_\_\_\_\_  
Township Manager

\_\_\_\_\_  
Chairperson of the Board of Supervisors

Approved as to Form:

\_\_\_\_\_  
Township Solicitor

**CERTIFICATE**

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 21 November 2018 and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes                      No                      Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard W. DiSanti, Jr., Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

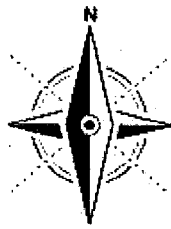
Joyce A. Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 21<sup>st</sup> day of November 2018.

[SEAL]

By: \_\_\_\_\_  
Daniel Mator  
Township Manager



**SHOUP ENGINEERING**  
**FOR OVER 50 YEARS**

329 Summerfield Drive, Baden PA 15005  
Phone: 724-869-9560 Fax: 724-869-7434  
shoupeng@comcast.net

October 11, 2018

Mr. Daniel Mator  
West Deer Township  
109 East Union Road  
Cheswick, PA 15024

Via email and mail

Re: Oakwood Heights Plan - Phase I

Dear Mr. Mator,

The roads (Ashley Road and Pin Oak Court) within the above referenced development were recently repaired and received a final asphalt wearing course.

The work was inspected and I am recommending that the roads be adopted as Township Roads.

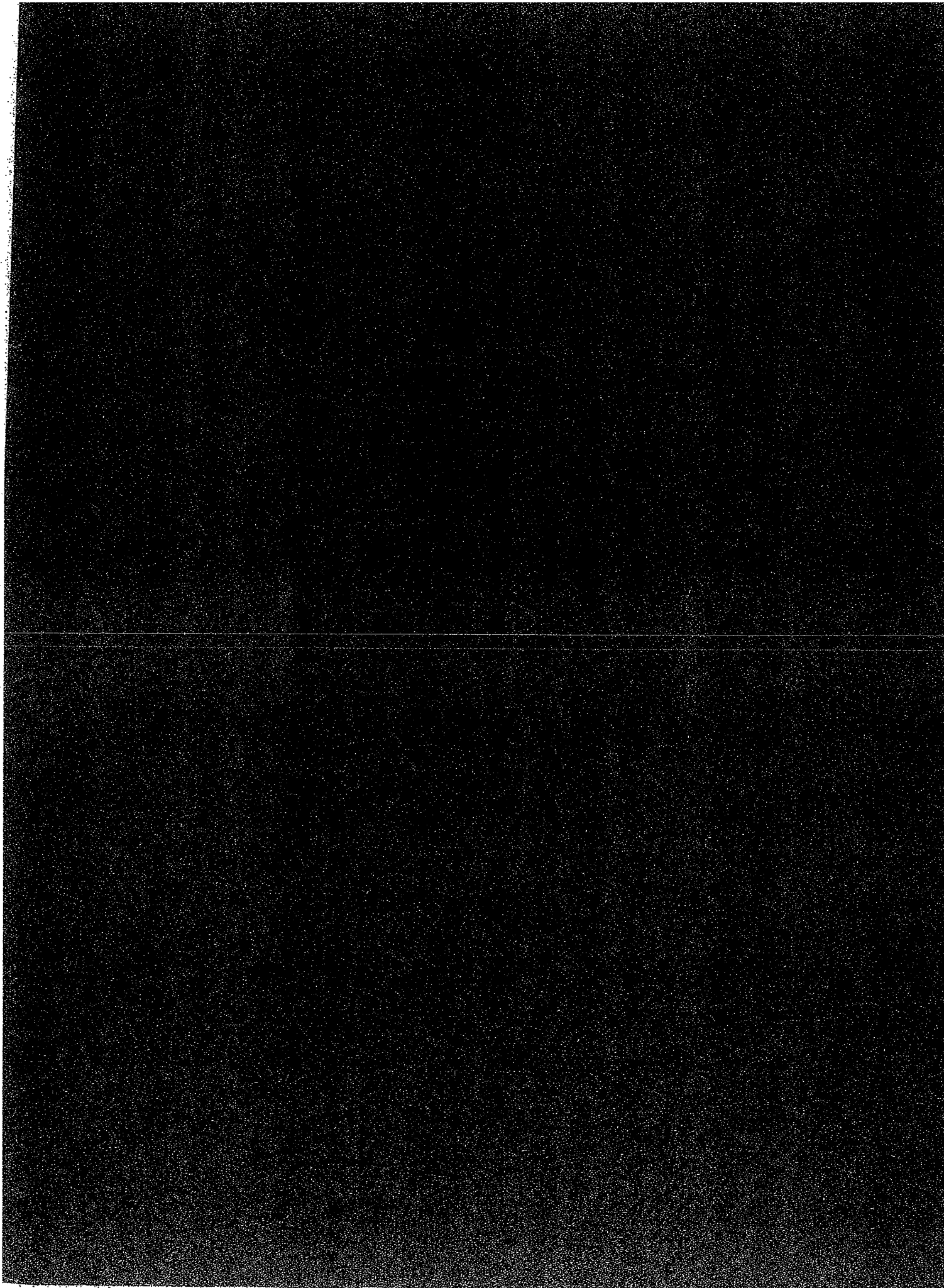
If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.

cc: Cathy Sopko, via email





**ADVERTISEMENT: ORDINANCE NO. 431 (STREETLIGHT ASSESSMENT INCREASE)**

AT ITS CURRENT RATE, THE STREETLIGHT ASSESSMENT IS INSUFFICIENT TO COVER COSTS. AT ITS BUDGET WORKSHOP, THE BOARD OF SUPERVISORS DISCUSSED INCREASING THE STREETLIGHT ASSESSMENT TO AN AMOUNT SUFFICIENT TO COVER THOSE COSTS.

ORDINANCE NO. 431

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, SETTING THE STREETLIGHT ASSESSMENT AT \$40 PER AFFECTED PARCEL FOR THE 2019 TAX YEAR.

(ORDINANCE ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 431 SETTING THE STREETLIGHT ASSESSMENT AT \$40 PER AFFECTED PARCEL FOR THE 2019 TAX YEAR.

|                 | MOTION | SECOND | AYES | NAYES |
|-----------------|--------|--------|------|-------|
| MR. KARPUZI     | ___    | ___    | ___  | ___   |
| MR. MAUDHUIT    | ___    | ___    | ___  | ___   |
| MRS. ROMIG      | ___    | ___    | ___  | ___   |
| MR. VAEREWYCK   | ___    | ___    | ___  | ___   |
| DR. DISANTI     | ___    | ___    | ___  | ___   |
| MRS. JORDAN     | ___    | ___    | ___  | ___   |
| MRS. HOLLIBAUGH | ___    | ___    | ___  | ___   |

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OFFICIAL

WEST DEER TOWNSHIP  
County of Allegheny  
Commonwealth of Pennsylvania

ORDINANCE NO. 431

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, SETTING THE STREET LIGHT ASSESSMENT RATE AT \$40 PER AFFECTED PARCEL FOR THE 2019 TAX YEAR.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, West Deer Township has elected to annually assess the cost of public safety provided by street lights; and

WHEREAS, West Deer Township's Street Light Fund does not carry a balance sufficient enough to cover all expenditures for calendar year 2019;

NOW, THEREFORE, the Township of West Deer hereby ordains and enacts a street light assessment rate of \$40 per affected parcel, effective 1 January 2019.

ORDAINED AND ENACTED this 19<sup>th</sup> day of December 2018.

ATTEST:

WEST DEER TOWNSHIP

\_\_\_\_\_  
Daniel J. Mator, Jr.  
Township Manager

\_\_\_\_\_  
Shirley A. Hollibaugh, Chairperson  
Board of Supervisors

Approved as to Form:

\_\_\_\_\_  
Township Solicitor

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**CERTIFICATE**

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 19 December 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes      No      Abstain      Absent

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

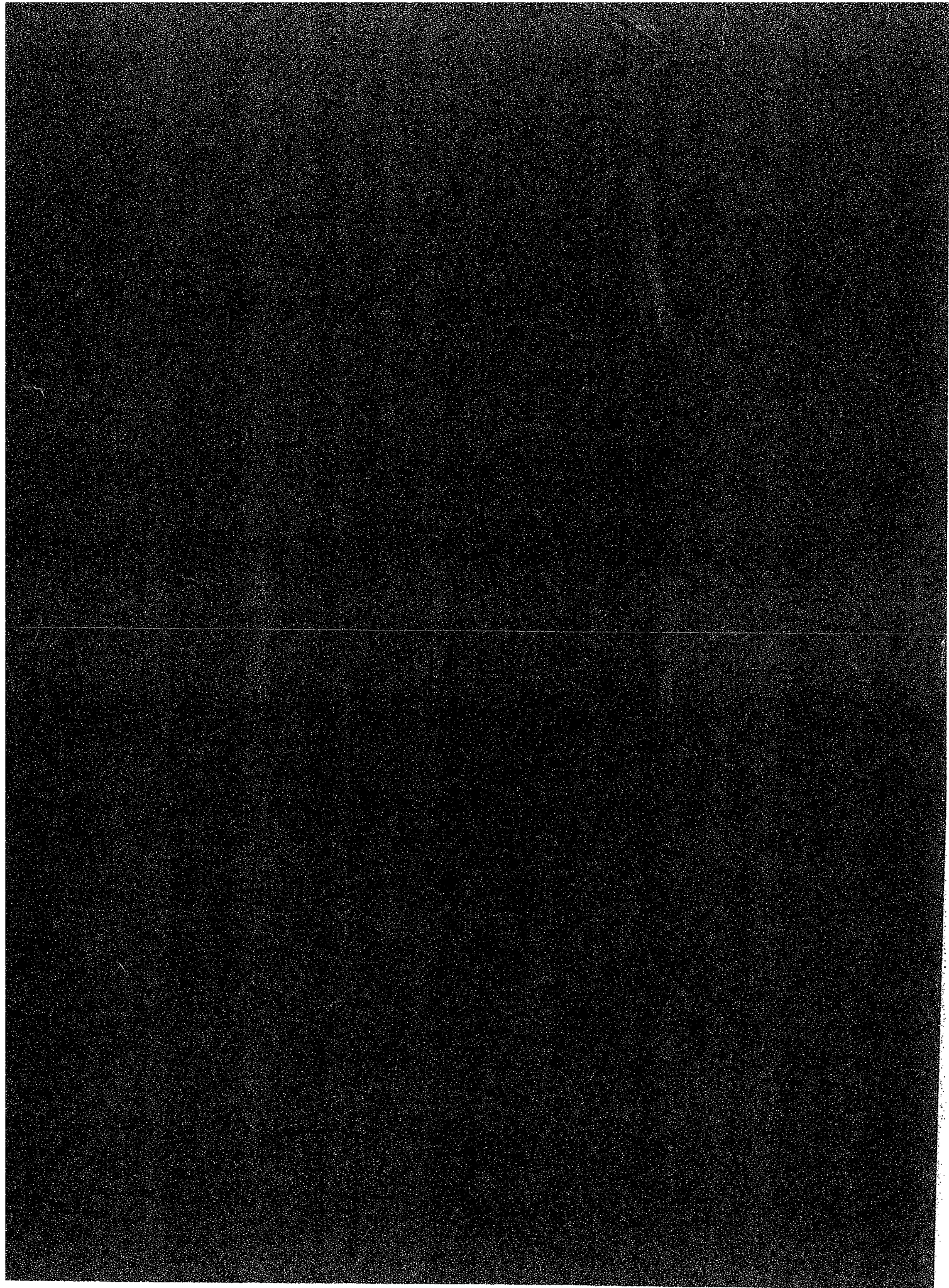
Joyce A. Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 19<sup>th</sup> day of December 2018.

[SEAL]

By: \_\_\_\_\_  
Daniel Mator  
Township Manager



**APPROVAL: SENIOR CITIZEN LEASE AGREEMENT**

ATTACHED IS A COPY OF THE AGREEMENT WITH THE CATHOLIC YOUTH ASSOCIATION AND WEST DEER TOWNSHIP FOR THE LEASE OF THE SENIOR CITIZEN CENTER.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE LEASE AGREEMENT WITH THE CATHOLIC YOUTH ASSOCIATION FOR THE SENIOR CITIZEN CENTER AS PRESENTED.

|                 | MOTION | SECOND | AYES | NAYES |
|-----------------|--------|--------|------|-------|
| MR. MAUDHUIT    | ___    | ___    | ___  | ___   |
| MRS. ROMIG      | ___    | ___    | ___  | ___   |
| MR. VAEREWYCK   | ___    | ___    | ___  | ___   |
| DR. DISANTI     | ___    | ___    | ___  | ___   |
| MRS. JORDAN     | ___    | ___    | ___  | ___   |
| MR. KARPUZI     | ___    | ___    | ___  | ___   |
| MRS. HOLLIBAUGH | ___    | ___    | ___  | ___   |

**SERVICE AGREEMENT**

This Service Agreement ("Agreement") is made and entered into this 19<sup>th</sup> day of Nov., 2018, by and between the TOWNSHIP OF WEST DEER, Allegheny County, whose address is 109 East Union Road, Cheswick, PA 15024, hereinafter called "West Deer,"

A

N

D

CATHOLIC YOUTH ASSOCIATION OF PITTSBURGH, INC., a Pennsylvania nonprofit corporation with its principal place of business located at 286 Main Street, Pittsburgh, PA 15219, hereinafter called "CYA,"

WITNESSETH:

WHEREAS, West Deer is a governmental agency responsible for the implementation and delivery of programs and services to meet the human service needs of its elderly residents; and

WHEREAS, West Deer owns the property housing a Senior Citizens Center located at the Old NIKE Battery Site situate at 4834 State Route 910, Allison Park, PA 15101, in West Deer Township, (hereinafter referred to as the "Senior Citizens Center"); and

WHEREAS, CYA is an approved Allegheny County Department of Human Services service provider and West Deer is desirous of retaining CYA to manage and operate the Senior Citizens Center pursuant to the terms and conditions herein; and

WHEREAS, CYA is willing to manage and operate the Senior Citizens Center and to provide or perform services and programs for senior citizens in connection with the overall activities, responsibilities and functions of the Senior Citizens Center as more fully described herein;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and intending to be legally bound thereby, the parties hereto agree as follows:

ARTICLE I. DESCRIPTION AND USE

West Deer hereby permits and authorizes CYA to enter upon and use the "Senior Citizens Center" situated in the Township of West Deer, Allegheny County, Pennsylvania as a senior center for the elderly residents of West Deer and the surrounding area, and to provide meals, transportation and engage in a variety of programs, and recreational, educational and social activities, and other uses normally incident thereto.

CYA will offer certain services ("Senior Center Services") to the elderly residents of West Deer and the surrounding area, including meals, information and referral services, recreation activities and volunteer opportunities. These services will be offered at the Senior Citizens Center on Tuesdays, Wednesdays and Thursdays from 10:00 o'clock A.M. to 2:00 o'clock P.M., but not during a county or federal holiday. CYA will be responsible for the following:

1. Hire, train, support and supervise the Site Coordinator.
2. Coordinate consumer transportation to and from the center.
3. Offer a meal program three days per week.

4. Inform consumers and/or participants of information and referral services offered by CYA and the Allegheny County Area Agency on Aging (ACAAA).

5. Collect, monitor and use the meal program income.

6. Provide a monthly stipend of \$600.00 to West Deer for costs related to the use by CYA of the Senior Citizens Center.

7. Generate and provide electronic data collection and input as required by Allegheny County Department of Human Services, Area Agency on Aging Contract.

8. Operate the facility in compliance with County and State laws.

9. Maintain all liability insurance pertinent to this service agreement.

All other responsibilities for the facility, site, services and activities at the Senior Citizens Center shall be the responsibility of the Township of West Deer.

Notwithstanding the foregoing, it is understood by the parties hereto that this Agreement is dependent upon funding and other available resources on an ongoing basis. This agreement becomes null and void if funding for the Senior Center Services provided by CYA is discontinued by the Allegheny County Department of Human Services. The parties agree that use of the Senior Citizen Center by CYA is non-exclusive.

#### ARTICLE II. UTILITY CHARGES

Both parties agree that any utility accounts for gas, water, electricity, etc. shall be in the name of West Deer and all utility charges for the Senior Citizens Center shall be paid by West Deer.

#### ARTICLE III. INSURANCE

The Senior Citizens Center is to be included under the Township's Blanket Liability Policy for insurance purposes. CYA shall, at its own cost and expense,



maintain in effect at all times policies of insurance meeting its own requirements commensurate with the risks involved in providing the Senior Center Services and comply with any requirements specified by the County in its Service Provider Agreement or as otherwise may be required by law. CYA shall carry public liability insurance for loss from any accident resulting in bodily injury to or death of persons and for loss from any accident resulting in damage to or destruction of property in an amount approved by the Township Board of Supervisors. All policies of insurance shall be endorsed to include West Deer, its elected officials, officers, appointees and employees as additional insureds. The Township of West Deer Board of Supervisors may waive or modify any of the insurance requirements with the exception of Workers' Compensation Insurance, which is required by law. Any request for waiver of the insurance requirements must be set forth in writing and state the specific reasons that the waiver is being requested.

#### ARTICLE IV. COMPLIANCE WITH APPLICABLE REQUIREMENTS.

A. CYA shall, throughout the term of this Agreement, take good care of the Senior Citizens Center and shall keep the premises clean and free from all accumulations of debris, filth, rubbish, and garbage. CYA further agrees to abide by all building codes, zoning ordinances, statutes, ordinances, rules and regulations imposed by any Federal, State or Local governing body.

B. West Deer shall make any necessary repairs/maintenance to the Senior Citizens Center, including grass cutting. CYA shall notify West Deer should any maintenance or repair become necessary.

C. CYA shall obtain any and all Federal, State and Local permits, licenses, and/or certifications required to operate the Senior Citizens Center and to provide, perform or

carry out any of its activities or services thereunder including, but not limited to, the Senior Center Services. CYA agrees to provide to West Deer, upon request, copies or other proper proof of applicable permits, licenses and/or certifications.

#### ARTICLE V. TERM OF AGREEMENT, RENEWAL AND MONTHLY

The term of this Agreement shall be effective, and shall commence on, January 1, 2018 and shall expire on December 31, 2019 unless otherwise extended in accordance with the provisions set forth herein. The Agreement will be reviewed on an annual basis by the parties hereto. During the term of this Agreement, and until and unless changed by written agreement of the parties hereto, CYA will provide West Deer a monthly stipend of Six Hundred (\$600.00) Dollars for costs related to the use of the Senior Citizen Center.

#### ARTICLE VI. ASSIGNMENT

CYA shall not assign this Agreement or permit the use of any portion of the Senior Citizens Center to any person, group, organization or entity without the prior written consent of West Deer. CYA shall have no right or power to assign or delegate any rights or duties pursuant to this Agreement without the prior written permission of West Deer. Any assignment or delegation so permitted shall be subject to all the terms, conditions, and other provisions of this Agreement with respect to each and every term, condition and other provision hereof to the same extent as if no assignment or delegation had been made.

#### ARTICLE VII. INDEMNIFICATION

CYA agrees to indemnify, protect, defend and hold harmless West Deer, its elected officials, officers, appointees and employees from and against any and all

liability, damages, claims, lawsuits, liens and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification, for injuries to or the death of any person(s), and/or the loss of real, personal or intangible property of any kind or nature caused by, in conjunction with, or arising out of the operation and use of the Senior Citizens Center as provided, carried out or undertaken by CYA pursuant to this Agreement including, but not limited to, the Senior Center Services. CYA's obligation to indemnify, protect, defend and hold West Deer harmless, as set forth in this article, shall include any and all attorney's fees incurred by West Deer, in the defense of and/or handling of any lawsuits, demands, liens, judgments, claims and the like and all attorney's fees and investigation expenses incurred by West Deer in enforcing and/or obtaining compliance with the provisions of this paragraph.

CYA further agrees to indemnify, protect, defend and hold harmless West Deer, its elected officials, officers, appointees and employees from any claims against or liability for compensation under the Pennsylvania Workers' Compensation Act, 77 P.S.

Section 1 et seq. arising out of injuries sustained by any employees or agents of CYA or of any licensees, contractors, or sub-contractors of CYA. CYA shall give to the West Deer prompt and timely written notice of any claims made or lawsuits filed, which, in any way, directly or indirectly, contingently or otherwise affect or may affect West Deer. West Deer shall have the right to defend and compromise any claim or lawsuit to the extent of its own interest.

#### ARTICLE VIII. NO CO-PARTNERSHIP OR AGENCY

It is understood and agreed that nothing herein contained is intended or shall be construed to in any respect create or establish the relationship of co-partners between the

parties, or as constituting CYA as an employee, agent, servant or representative of West Deer for any purpose whatsoever. At all times, CYA shall provide, perform, and carry out its services under this Agreement as an independent contractor.

#### ARTICLE IX. NO PERSONAL LIABILITY

No elected official, officer, appointee or employee of West Deer shall be charged personally or held contractually liable by CYA under any term or provision of this Agreement or because of any breach hereof or because of his, her or their execution, approval or attempted execution of this Agreement.

#### ARTICLE X. HEADINGS

The headings of the several paragraphs of this Agreement are inserted only as a matter of convenience and for reference, and they in no way define, limit or describe the scope or intent of any provision of this Agreement, nor shall they be construed to affect in any manner the terms and provisions hereof or the interpretation or construction hereof.

#### ARTICLE XI. SEVERABILITY

The parties intend and agree that if any article, paragraph, subparagraph, phrase, clause or other provision of this Agreement, or any portion hereof, shall be held to be void or otherwise unenforceable, all other portions of this Agreement shall remain in full force and effect.

#### ARTICLE XII. DEFAULT

West Deer may, and in addition to its other rights under the Agreement or provided by law, declare CYA in default by written notice thereof, and terminate the whole or any part of this Agreement for any of the following reasons:

A. Failure by CYA to comply with or perform its obligations in accordance with the terms of this Agreement;

B. The discontinuance of the Senior Center Services without the approval of West Deer;

C. Insolvency or bankruptcy by or of CYA;

D. Assignment by CYA made for the benefit of creditors;

E. Failure by CYA to protect, to repair, or to make good any damage or injury to property;

F. Failure of CYA to obtain any permit, license or the cancellation or termination of any permit, license or certification necessary or required to manage and operate the Senior Citizens Center or otherwise perform or carry out any services thereunder.

G. Breach by CYA of any provision of this Agreement.

### ARTICLE XIII. TERMINATION

#### A. Termination for Cause and Other Reasons

West Deer shall have the right to immediately terminate the Agreement upon notice to CYA for any reason set forth in the Article XII herein entitled "DEFAULT." West Deer shall also have the right to immediately terminate the Agreement upon notice to CYA for breach or violation of any term or condition as specified in this Agreement, or any applicable law, rule or regulation governing the Senior Citizens Center, or if this Agreement or any use of the Senior Citizens Center is in violation of any restrictive covenant or other provision contained in that certain Quitclaim Deed from the United States of America to the Township of West Deer, dated June 9, 1976, and recorded in the Recorder's Office of Allegheny County, Pennsylvania, at Deed Book Volume 5665, Page

36. West Deer shall also have the right to terminate the Agreement for its convenience at any time upon giving thirty (30) days written notice to CYA.

ARTICLE XIV. NON-WAIVER BY WEST DEER

A failure by West Deer to take any action with respect to any default or violations by CYA of any of the terms, conditions, or covenants of this Agreement shall not in any way limit, prejudice, diminish or constitute a waiver of any right of West Deer to act with respect to any prior, contemporaneous or subsequent violation or with respect to any continuation or repetition of the original violation or default under this Agreement.

ARTICLE XV. REMEDIES – CUMULATIVE

All rights and remedies under this Agreement shall be cumulative and shall be in addition to those rights which the parties may have under applicable law, statute, regulation or otherwise.

ARTICLE XVI. MODIFICATION OR AMENDMENT

This Agreement constitutes the entire Agreement of the parties on the subject matter hereof and it may not be changed, modified, discharged or extended except by written amendment duly executed by the parties. CYA and West Deer agree that no representations or warranties shall be binding upon them unless expressed in writing hereof or in a duly executed amendment hereof.

ARTICLE XVII. APPLICABLE LAW

This Agreement shall be deemed to have been made in and shall be construed in accordance with the laws of the Commonwealth of Pennsylvania.

ARTICLE XVIII. NOTICES AND ADDRESSES

All notices required to be given under this Agreement shall be in writing (whether or not a writing is expressly required hereby), and must be either (i) hand delivered, or (ii) sent by a recognized national overnight courier service, fees prepaid, or (iii) sent by United States registered or certified mail, return receipt requested, postage prepaid, to the following respective addresses:

West Deer: Township of West Deer  
109 East Union Road  
Cheswick, PA 15024

CYA: Catholic Youth Association of Pittsburgh, Inc.  
286 Main Street  
Pittsburgh, PA 15219

ARTICLE XIX: PARTIES BOUND

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executor, administrators, legal representatives, successors and assigns when permitted by this agreement.

ARTICLE XX. PENNSYLVANIA LAW TO APPLY

This Agreement shall be construed under and in accordance with the laws of the Commonwealth of Pennsylvania.

ARTICLE XXI SOLE AGREEMENT OF THE PARTIES

This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the within subject matter. No amendment, modification, or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

## ARTICLE XXII. RENEWAL OF AGREEMENT

Upon the expiration of the original term of this Agreement or any renewal term hereof, this Agreement shall be automatically extended for successive one (1) year periods unless, at least thirty (30) days prior to the then applicable expiration date, either party gives the other party written notice of its intent to terminate this Agreement. During any renewal period of this Agreement, the terms, conditions and provisions set forth herein shall remain in full force and effect unless otherwise modified or revised in writing by the parties hereto.

## ARTICLE XXIII. AUTHORIZATION

The parties hereto warrant and represent that the Agreement has been duly authorized and approved by each of their respective officers having the legal authority to exercise the power to contract and the respective individuals signing the Agreement have been duly authorized to sign the same on behalf of the respective parties.

*Signatures appear on the next page*

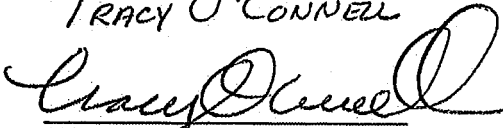


IN WITNESS WHEREOF, the undersigned West Deer and CYA hereto execute this agreement as of the day and year first above written.

ATTEST:

CATHOLIC YOUTH ASSOCIATION  
OF PITTSBURGH, INC.

TRACY O'CONNELL

  
Secretary

BY: Gretchen M. Fay  
NAME: GRETCHEN M. FAY  
TITLE: EXECUTIVE DIRECTOR

This Agreement authorized by the Board of Directors of the Catholic Youth Association of Pittsburgh, Inc. at a duly assembled meeting on 9/18/2018, 2018.

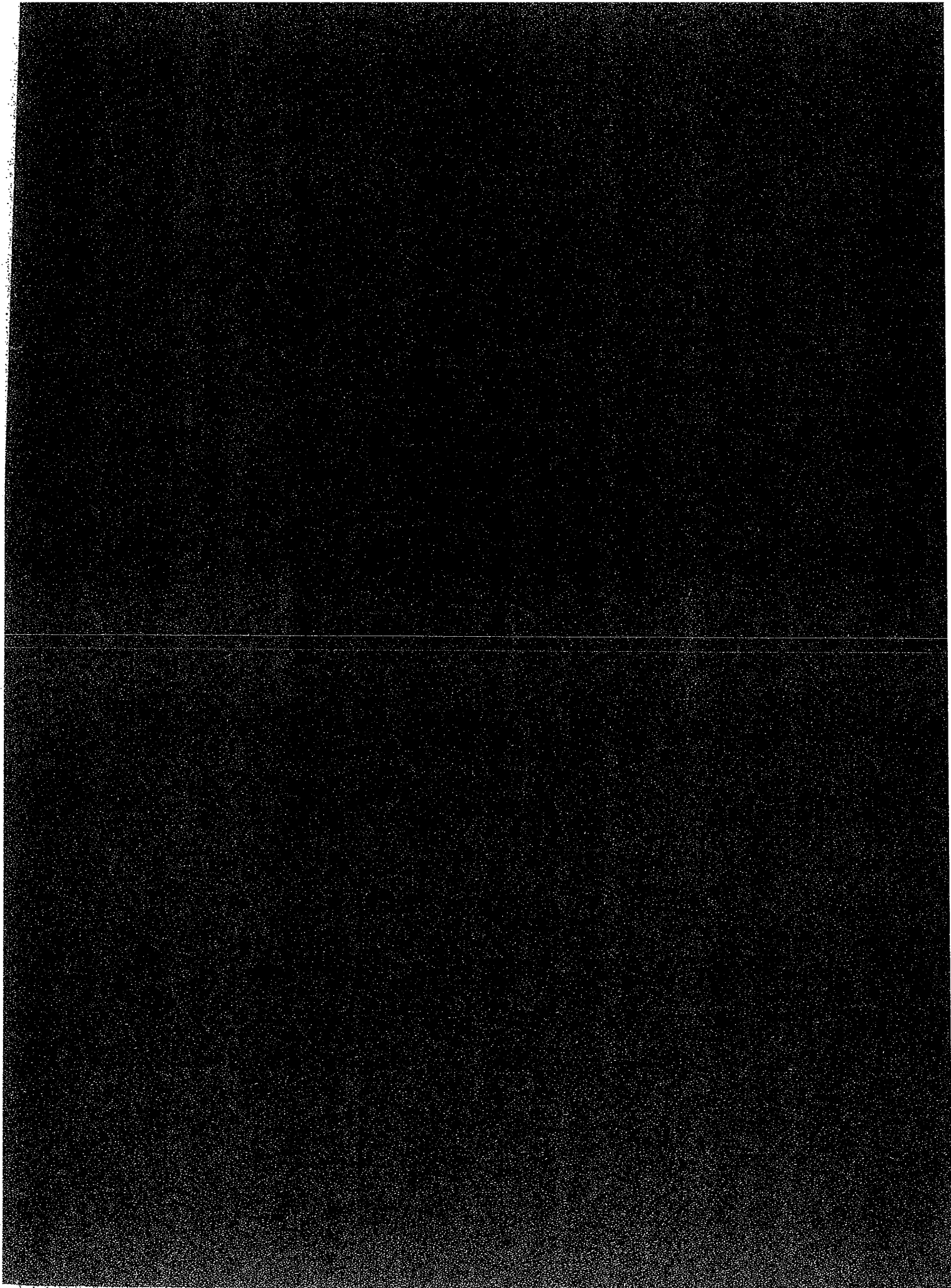
ATTEST:

TOWNSHIP OF WEST DEER  
BOARD OF SUPERVISORS

\_\_\_\_\_  
Township Secretary

BY: \_\_\_\_\_  
Shirley Hollibaugh, Chairwoman

This Agreement authorized by the Board of Supervisors of the Township of West Deer at a duly assembled meeting on \_\_\_\_\_, 2018.



**APPROVAL: MEMORANDUM OF UNDERSTANDING (SCHOOL RESOURCE OFFICER)**

ATTACHED IS THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEER LAKES SCHOOL DISTRICT AND WEST DEER TOWNSHIP FOR THE SCHOOL RESOURCE OFFICER FROM NOVEMBER 2018 THROUGH JUNE 2019.

***(MEMORANDUM OF UNDERSTANDING WILL BE DISTRIBUTED AT THE MEETING)***

CHIEF LAPE.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEER LAKES SCHOOL DISTRICT AND WEST DEER TOWNSHIP TO PROVIDE THE DISTRICT A SCHOOL RESOURCE OFFICER FROM NOVEMBER 2018 THROUGH JUNE 2019, AND PROVIDING REIMBURSEMENT FOR SAID SERVICES.

|                 | MOTION | SECOND | AYES | NAYES |
|-----------------|--------|--------|------|-------|
| MRS. ROMIG      | ___    | ___    | ___  | ___   |
| MR. VAEREWYCK   | ___    | ___    | ___  | ___   |
| DR. DISANTI     | ___    | ___    | ___  | ___   |
| MRS. JORDAN     | ___    | ___    | ___  | ___   |
| MR. KARPUZI     | ___    | ___    | ___  | ___   |
| MR. MAUDHUIT    | ___    | ___    | ___  | ___   |
| MRS. HOLLIBAUGH | ___    | ___    | ___  | ___   |

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**DISCUSSION: OUTREACH**

MR. KARPUZI...

|                 | MOTION | SECOND | AYES | NAYES |
|-----------------|--------|--------|------|-------|
| MR. VAEREWYCK   | ___    | ___    | ___  | ___   |
| DR. DISANTI     | ___    | ___    | ___  | ___   |
| MRS. JORDAN     | ___    | ___    | ___  | ___   |
| MR. KARPUZI     | ___    | ___    | ___  | ___   |
| MR. MAUDHUIT    | ___    | ___    | ___  | ___   |
| MRS. ROMIG      | ___    | ___    | ___  | ___   |
| MRS. HOLLIBAUGH | ___    | ___    | ___  | ___   |

## **COMMITTEE REPORTS**

### **EMS COMMITTEE**

Chairman – Mr. Vaerewyck

### **ENGINEERING & PUBLIC WORKS COMMITTEE**

Chairwoman – Mrs. Romig

### **FINANCIAL, LEGAL & HUMAN RESOURCES COMMITTEE**

Chairman – Dr. DiSanti

### **PARKS AND RECREATION COMMITTEE**

Chairwoman – Mrs. Jordan

### **ZONING, PLANNING, & CODE COMMITTEE**

Chairman – Mr. Karpuzi

### **NORTH HILLS COG REPORT**

Mr. Karpuzi

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**OLD BUSINESS**

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**NEW BUSINESS**

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**SET AGENDA / Regular Business Meeting  
December 19, 2018**

**6:30 p.m. – Executive Session**

**7:00 p.m. – Regular Business Meeting**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. 2019 Final Budget
  - Adoption: Resolution No. 2018-9 (2019 Budget)
8. Accept Minutes
9. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
  - C. Tax Refunds
10. Police Chief's Report
11. Building Inspector/Code Enforcement Officer's Report
12. Report from the Parks and Recreation Board
13. Engineer's Report
14. Adoption: Resolution No. 2018-10 (Approval of the Firefighter Rosters)
15. Advertisement: Property Maintenance Ordinance
16. Appointment: Police Secretary
17. Committee Reports
18. Old Business
19. New Business
20. Set Agenda/Reorganization Meeting/January 2, 2019
21. Comments from the Public
22. Adjournment

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**COMMENTS FROM THE PUBLIC**

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

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**ADJOURNMENT**

I MOVE TO ADJOURN AT \_\_\_\_\_ P.M.

|                 | MOTION | SECOND | AYES | NAYES |
|-----------------|--------|--------|------|-------|
| MRS. JORDAN     | ___    | ___    | ___  | ___   |
| MR. KARPUZI     | ___    | ___    | ___  | ___   |
| MR. MAUDHUIT    | ___    | ___    | ___  | ___   |
| MRS. ROMIG      | ___    | ___    | ___  | ___   |
| MR. VAEREWYCK   | ___    | ___    | ___  | ___   |
| DR. DISANTI     | ___    | ___    | ___  | ___   |
| MRS. HOLLIBAUGH | ___    | ___    | ___  | ___   |

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